



Williston Park Board
August 20th, 2024
Williston Area Recreation Center– 5:30pm
Jordy Larvick Board Room

Mission Statement:

“Superior Parks, Facilities, and Programs for all to enjoy an active life”

- I. Additions or Deletions to the Agenda
- II. Approval of Minutes
- III. Approval of Bills
- IV. Approval of Financial Statements
 - a. Financial Summary
- V. Executive Director/Staff Reports
- VI. Old Business
 - a. Williston Water World
 - b. Park Board Retreat
- VII. New Business
 - a. Park Board open seat Appointment
- VIII. Correspondence
 - a. Citizens to be heard.
 - b. Written
- IX. Adjourn

Next Park Board Meeting Tuesday, September 17th, 2024 @ 5:30pm in the Jordy Larvick Board Room at the Williston Area Recreation Center (822 18th St E)

(If special accommodations are needed due to a disability, please call the WPRD Office at 774-9773)

VIRTUAL MEETING ACCESS INFORMATION

Please join the meeting from your computer, tablet or smartphone.

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Access Code: 755-643-557

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Attendees are asked to be muted during the meeting and only be unmuted if on the agenda. Anyone who wants to address the Board needs to be on the agenda by calling the Parks and Recreation District Office at (701)-774-9773 or emailing joeb@wprd.us by the Thursday before each meeting.

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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION
WAS HELD AT 5:30 P.M. July 16th 2024 AT THE WARC.**

PRESENT: Liffbrig, Jangula, Heller, Roness

ABSENT:

OTHERS: Barsh, Ludlum, Kaneko, Jim Cote, Kate Cote, Amanda, Miranda, Mike, Emily, Alexis, Shaleena, Patrick.

Heller called meeting to order.

Additions and Deletions to the Agenda- None

MOTION Jangula by SECONDED by Roness we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Jangula, SECONDED by Roness , we approve Park District bills ROLL CALL AYE: Liffbrig, Jangula, Heller, Roness. NAY: None. ABSENT: None.

FINANCIAL REPORT – June 2024 Financials

- Revenue/Expense
 - Revenue- \$1,209,244.10
 - Expense- \$1,342,094.22
- Sales Tax
 - 1% Sales Tax: \$1,033,640.09
 - .5% Operations: \$516,820.04
- Cash fund Balance at the end of June: Little decrease due to vehicle purchase.
 - \$3,226,527.55
- CD's: ASB
 - General Reserve CD
 - \$485,103.56
 - 4.26%
 - WPR CD:
 - \$106,291.80
 - 4.2%
- Total Funds available to WPRD as of June 30th, 2024: \$3,817,922.91

MOTION by Jangula, SECONDED by Roness, we approve Park Dist. Financial statement ROLL CALL AYE: Liffbrig, Jangula, Heller, Roness. NAY: None. ABSENT: None.

EXECUTIVE DIRECTORS/ STAFF REPORT –

- Admin- Working on grants, Heritage grant was declined, met with OHF board in Belcourt Tuesday June 4th, they declined because it did not support recreational services. Williston Water World is not considered outdoor recreation as a natural resource

activity. Heritage grant focuses more on forestry projects. Garrison Grant was approved and will go towards SLP. Meetings with department heads will start to go over the budget for 2025, we will go over the wants and needs lists. Capital projects budgets will be gone over so that they can be planned accordingly over the next couple years. The master plan is still ongoing but it has been delayed due to the unknown about other projects like the outdoor pool, another ice rink and other big projects that are in discussion. There are continuous meetings to make sure that this project continues. Planning for the next steps.

- HR- Staffing updates we have started interviews for both open positions we plan to have answers by the end of next week. Looking into the future as far as budgets and timesheets HR is working on speeding up the payroll process and more efficient and will work with a company called "Time Block" to go paperless and start the planning stages and plan to have mobile app for payroll in 2025. You can see your schedule clock in and out and see your schedules. This will sink with black mountain which is where we do payroll. We heard back from the auditors to move forward with a site called tango for rewards and incentives for staff.
- Marketing/Public Relations- All social media is up for the summer. The website traffic is the best it has been since we got the new site. We had a lot of great reviews of our parks. There are over 100,000 views on the site. Public relations has a huge end of summer bash with free food, yard games, bounce house and a discount to get into the ARC if you are not a member. We will be at Chokeycherry and at the college for the welcome back week.
- Child Sitting- Emily is stepping down as the manager and Casey will be taking over the position. There were 26 new families in child sitting in the month. We are up 50 visits from last year.
- Parks/Athletic Fields- There are a lot of projects, and it has been hard to work around the rain. There needed to be fencing added between the courts, this was looked over, parks staff went out and got it taken care of. We are spending around \$20,000 a year to kill the moss and weeds in the water at SLP, we are looking into an eco-harvester, and it will drag out the unwanted weeds in the water this machine will cost around \$36,000. There has been some vandalism at parks, the splash pad, Harmon and SLP parks all were vandalized. There is a conversation about adding cameras in some of these places to help keep down vandalism. 47 holes have been cored for the pickleball courts at Harmon Park, we will now have 8 courts instead of 6. The golf course purchased 4 new push carts for members to rent. The clubhouse is doing well, some lights have been replaced and carpet fixed up. The course is very busy. The irrigation is good at the course. Irrigation will have to be replaced but this will wait until the decision on the expansion of the Muni will take place. They trenched power to the new batting cages at Dakota. The ballfields look good, we got the agrilime from the college.
- Facilities- It has slowed down at the Raymond center, there was a concert and roller skating. Working on small jobs there to get it cleaned up. Working on the ice schedule for 2025 coaches are in contact and ready to get schedule. Fall reservations are in full scheduling, soccer may be moving from the Raymond to the ARC. A homeschool wants to have their PE at the Raymond center. In need of a guest services specialist. Now we started equipment check out you have to turn in an item of value. With this new process we have purchased new equipment for members. Memberships are steady for this time of year.

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- Maintenance- HVAC issues are ongoing; they have gotten the system to work. Both Johnson controls and our controls are in working order everything is running but needs some more work. This department is down a staff member hoping to have one by the end of next week. Staff has been reminded of the app that we are supposed to use to send things that need to be fixed directly to maintenance department.
- Aquatics- Swim lessons had 80 kids we are able to run lessons in the morning in summer. Paddle boards are at SLP from 2-5pm as long as the weather is good. Lazy river will be closed for a week in Aug for cleaning. We were approached by a daycare to offer swimming lessons. It would be ran through the child care but they would use our pool, this is just an idea and is not in motion at this time. This will be offered to every child care provider in Williston, and then the next step would be to offer it to the schools to help all children in the community with swim lessons.
- Special Events- Puzzle Palooza had 6 teams in July. We hope to run this in Aug as well. Kids camp is halfway through we are on week 6 of 8 weeks. The last day is Aug 2nd. Skate nights will be this month. People are asking for more skate nights. There are talks to have a more permanent day/time summer 2025. Working of partnering with the Police Dept for the Halloween loop. Campus club is also half way through for the summer they will end the last week of July, they have had many different special guests. Campus club enrollment for the school year will open July 17th.
- Rec- June was the busiest month many summer sports have wrapped up. T-ball had the highest number with just over 350 kids signed up. Travel baseball is coming to a close with a regional tournament coming up in July. Fast pitch 10u and 14u won in their divisions. T-ball will start again in Aug. There will be another cross clinic in July. Fall and winter programs will open at the end of July. The 16-18-year-old group took 3rd place in the fast pitch division.
- Fitness- Group fitness had 1053 participants averaging 7 people for class. We are now offering a new Les Mills Pilates based class called Shapes and there were 5 classes with 44 members attending. We have been working with the Eckert group home kids they have met with us once for a meal prep class and once for a fitness class. All senior classes are full we offered 17 classes and had 212 participants. On June 12th we had ARKOS at the ARC for Lunch and Learn followed by CHI on the 13th to discuss the topic of Orthopedic Surgery.

OLD BUSINESS –

- a. Williston Water World- This project is really coming together and is on-going. The plan is to have passes available for sale by Christmas 2024. When water world is open some of our pools will stay open at the ARC but some will close so that there are enough life guards at the water park. There is \$647,000 left to fundraise for operations.

NEW BUSINESS –

- a. Update Signers @ ASB- We need to update signers for ASB, there are some people not with the park district anymore. They gave us a report of everything that they have of the signers as of right now, there is a list of what needs to be removed and then added. MOTION by Liffrig, SECONDED by Jangula, we approve the updated signers as presented for ASB. ROLL CALL AYE: Liffrig, Jangula, Heller, Roness. NAY: None. ABSENT: None.
- b. Park Board Retreat- This is a retreat to get the board together for a legal strategy meeting that they board will have with all 5 members to discuss future operations. We have to make

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it a public meeting and the agenda topic will be 2025 operations. This meeting can be anywhere from 2-4 hours long, the public can listen if they want to speak, they have to be added to the agenda prior. This meeting is to go over all of the budget and equip the board members with the capital projects list for that will be starting. Hoping to have the meeting at the end of Aug 29th but will wait for the new commissioner to make it official.

No correspondence or citizens to be heard.

MOTION by Jangula SECONDED by Roness meeting adjourn.

MOTION CARRIED.

ATTEST: Rhonda Ludlum, Fitness and Wellness Manager

WILLISTON PARKS & RECREATION DISTRICT
Cash Report
For the Accounting Period: 7/24

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
10 General Fund						
113100 11000 WPRD Checking	3,226,527.55	1,309,510.50	1,371.94	382,815.40	1,255,098.68	2,899,495.91
113200 Payroll Checking Account	-483,693.59	382,815.40	0.00	0.00	383,351.23	-484,229.42
113500 BB Checking	-11.99	0.00	0.00	0.00	0.00	-11.99
Total Fund	2,742,821.97	1,692,325.90	1,371.94	382,815.40	1,638,449.91	2,415,254.50
15 Spring Lake House Fund						
115100 SLP House Acct	503.43	496.57	0.00	0.00	0.00	1,000.00
20 Baseball Fund						
113200 Payroll Checking Account	163.04	7,584.09	0.00	0.00	7,064.75	682.38
113500 BB Checking	143,244.37	90,016.14	2,437.49	7,584.09	50,604.35	177,509.56
Total Fund	143,407.41	97,600.23	2,437.49	7,584.09	57,669.10	178,191.94
25 BRWS Fund						
114100 BRWS Checking	60,378.72	25.64	0.00	0.00	0.00	60,404.36
30 Federal Fund Grant Fund						
115200 Federal Grant Fund	29,290.02	24.12	0.00	0.00	0.00	29,314.14
40 Trust Fund						
115300 Trust Checking	88,998.79	109,157.78	0.00	0.00	5,049.50	193,107.07
41 Foundation (Beer) Fund						
113400 Beer Checking	25,864.80	12,307.37	0.00	0.00	3,379.75	34,792.42
71 Payroll Clearing Fund						
113200 Payroll Checking Account	23,997.13	1,826.34	390,415.98	384,216.19	0.00	32,023.26
73 Claims Clearing Fund						
113100 11000 WPRD Checking	181,304.93	0.00	1,253,726.74	1,171,298.83	0.00	263,732.84
113200 Payroll Checking Account	1,984.94	0.00	0.00	0.00	0.00	1,984.94
113400 Beer Checking	0.00	0.00	3,379.75	3,379.75	0.00	0.00
113500 BB Checking	26,802.29	0.00	48,166.86	55,183.33	0.00	19,785.82
115200 Federal Grant Fund	1,347.95	0.00	0.00	1,347.95	0.00	0.00
115300 Trust Checking	0.00	0.00	5,049.50	49.50	0.00	5,000.00
115400 Bond Account	0.00	0.00	680,614.50	680,614.50	0.00	0.00
115500 Tax Account	0.00	0.00	348,146.88	348,146.88	0.00	0.00
Total Fund	211,440.11		2,339,084.23	2,260,020.74		290,503.60
90 General Revenue Bond Fund						
115400 Bond Account	1,331.15	680,783.34	0.00	0.00	680,614.50	1,499.99
91 Tax Bond Fund						
115500 Tax Account	1,431.41	348,235.08	0.00	0.00	348,146.88	1,519.61
Totals	3,329,464.94	2,942,782.37	2,733,309.64	3,034,636.42	2,733,309.64	3,237,610.89

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

08/14/24
12:14:25

WILLISTON PARKS & RECREATION DISTRICT
Check Register for WPRD Checking
For the Accounting Period: 7/24

Page: 1 of 7
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99889	E	335 PRO IT LLC	5470.00	07/02/24	7/24		
-99887	E	700 WPR FOUNDATION (BEER)	225.00	07/08/24	7/24	CL 964	5470.00
-99886	E	408 TRACTOR SUPPLY CREDIT PLAN	369.94	07/08/24	7/24	CL 998	225.00
-99885	C E	444 WILLISTON BOYS BASEBALL	0.00	07/10/24		CL 1011	369.94
-99884	* E	444 WILLISTON BOYS BASEBALL	4600.00	07/11/24	7/24	CL 1028	
-99883	E	708 SLP HOUSE ACCOUNT	496.57	07/11/24	7/24	CL 1063	4600.00
-99882	E	252 MDU	56650.64	07/12/24	7/24	CL 1064	496.57
-99880	E	69 CAPITAL ONE	882.38	07/24/24	7/24	CL 1068	56650.64
-99871	E	444 WILLISTON BOYS BASEBALL	2807.21	07/31/24		CL 1097	882.38
-99866	E	735 ND JOB SERVICE	127.96	08/05/24	7/24	CL 1167	2807.21
-99865	E	296 NDPERS	44369.82	08/05/24	7/24	CL 1233	127.96
-99864	E	254 MERCHANT SERVICES	8434.45	08/05/24	7/24	CL 954	44369.82
-99863	E	272 MONEY MOVERS	13.25	08/05/24	7/24	CL 976	8434.45
-99862	E	15 ASB	240.00	08/05/24	7/24	CL 977	13.25
83461	S	4 ACE HARDWARE	1512.84	07/02/24	7/24	CL 1234	240.00
83462	S	7 AGRI INDUSTRIES, INC	7617.43	07/02/24	7/24	CL 827	1512.84
83463	S	999999 BLACK INVESTMENTS	980.69	07/02/24	7/24	CL 860	7617.43
83464	S	53 BORDER STATES INDUSTRIES INC	104.60	07/02/24	7/24	CL 990	980.69
83465	S	478 BOSS OFFICE PRODUCTS	421.94	07/02/24	7/24	CL 732	104.60
83466	S	999999 BROWN, KELLY	100.00	07/02/24		CL 856	421.94
83467	S	63 BSN SPORTS, LLC	5225.80	07/02/24	7/24	CL 934	100.00
83468	S	68 CALLAWAY	198.45	07/02/24	7/24	CL 987	5225.80
83469	S	77 CITY OF WILLISTON	24288.35	07/02/24	7/24	CL 935	198.45
83470	S	78 CMC NEPTUNE	1680.00	07/02/24	7/24	CL 994	24288.35
						CL 942	1680.00

08/14/24
12:14:25

WILLISTON PARKS & RECREATION DISTRICT
Check Register for WPRD Checking
For the Accounting Period: 7/24

Page: 2 of 7
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83471	S	93 DACOTAH PAPER CO	1293.34	07/02/24	7/24	CL 988	1293.34
83472	S	101 DAKOTA SUPPLY GROUP	515.49	07/02/24	7/24	CL 751	515.49
83473	S	999999 DANCER, JAN	500.00	07/02/24	7/24	CL 931	500.00
83474	S	999999 DIXON, LACEY	709.50	07/02/24	7/24	CL 937	709.50
83475	S	699 FM RED RIVER RAGE	1900.00	07/02/24	7/24	CL 941	1900.00
83476	S	149 GRAINGER	38.43	07/02/24	7/24	CL 992	38.43
83477	S	165 HAWKINS, INC	857.07	07/02/24	7/24	CL 991	857.07
83478	S	173 HILL ENTERPRISES	375.50	07/02/24	7/24	CL 965	375.50
83479	S	673 HOLT, EMILY	633.71	07/02/24	7/24	CL 984	633.71
83480	S	999998 KATELYN COTE	1451.08	07/02/24	7/24	CL 985	1451.08
83481	S	233 LINDE GAS & EQUIPMENT INC	362.74	07/02/24	7/24	CL 967	362.74
83482	S	696 MERCY MEDICAL FOUNDATION	1122.00	07/02/24	7/24	CL 936	1122.00
83483	S	277 MR SHINE LLC	3125.00	07/02/24	7/24	CL 962	3125.00
83484	S	284 MYERS AUTO PARTS	5442.21	07/02/24	7/24	CL 723	5442.21
83485	S	999999 RADEMACHER, JUSTIN	200.00	07/02/24	7/24	CL 933	200.00
83486	S	999999 SIEG, JENN	750.00	07/02/24	7/24	CL 930	750.00
83487	S	372 SLAGLE SERVICES LLC	67500.00	07/02/24	7/24	CL 995	67500.00
83488	S	697 SLV SERVICE	2485.97	07/02/24	7/24	CL 938	2485.97
83489	S	999999 SUNDBY, PEGGY	250.00	07/02/24	7/24	CL 932	250.00
83490	S	395 THE LIFEGUARD STORE	142.50	07/02/24	7/24	CL 996	142.50
83491	S	399 THE TESSMAN COMPANY	2841.35	07/02/24	7/24	CL 729	2841.35
83492	S	403 TK ELEVATOR CORPORATION	241.44	07/02/24	7/24	CL 986	241.44
83493	S	410 TRIANGLE ELECTRIC	785.00	07/02/24	7/24	CL 983	785.00
83494	S	418 USA SOFTBALL OF ND	300.00	07/02/24	7/24	CL 989	300.00

08/14/24
12:14:25

WILLISTON PARKS & RECREATION DISTRICT
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For the Accounting Period: 7/24

Page: 3 of 7
Report ID: AP300

Claim Checks

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83495	S	425 VERIZON	1354.08	07/02/24	7/24	CL 969	1354.08
83496	S	426 VERMONT SYSTEMS, INC	1075.00	07/02/24	7/24	CL 489	1075.00
83497	S	450 WILLISTON HOME AND LUMBER	2718.99	07/02/24	7/24	CL 722	2718.99
83498	S	18 ASSOCIATED SUPPLY COMPANY, INC	10746.44	07/09/24	7/24	CL 750	10746.44
83499	S	19 ASTRO-CHEM LAB, INC	385.00	07/09/24	7/24	CL 1015	385.00
83500	S	54 BORDER STEEL	728.00	07/09/24	7/24	CL 1005	728.00
83501	S	79 COCA-COLA OF WILLISTON	1075.50	07/09/24	7/24	CL 999	1075.50
83502	S	88 COUNTRY FLORAL	110.00	07/09/24	7/24	CL 1013	110.00
83503	S	143 FT UNION SUPPLY & TRADING	1040.85	07/09/24	7/24	CL 857	1040.85
83504	S	182 HOSE & RUBBER SUPPLY	89.33	07/09/24	7/24	CL 1003	89.33
83505	S	186 INTERSTATE BILLING SERVICE INC	1380.85	07/09/24	7/24	CL 743	1380.85
83506	S	231 LES MILLS UNITED STATES TRADING	798.00	07/09/24	7/24	CL 957	798.00
83507	S	245 MANGER INSURANCE	78450.00	07/09/24	7/24	CL 858	78450.00
83508	S	31 MARCHUS - BATTERIES PLUS	26.94	07/09/24	7/24	CL 1012	26.94
83509	S	271 MONDAK PORTABLES, LLC	255.00	07/09/24	7/24	CL 1001	255.00
83510	S	698 MONDAK SAFETY AND SUPPLY	389.96	07/09/24	7/24	CL 940	389.96
83511	S	293 ND LEAGUE OF CITY	885.00	07/09/24	7/24	CL 1002	885.00
83512	S	487 PRAIRIE SUPPLY INC	26.19	07/09/24	7/24	CL 1006	26.19
83513	S	339 QUALITY SERVICE WITH COFFEE	45.00	07/09/24	7/24	CL 1007	45.00
83514	S	703 ROBERT BROOKE AND ASSOCIATES	509.12	07/09/24	7/24	CL 1016	509.12
83515	S	702 TRAILER & TRUCK EQUIPMENT	1718.98	07/09/24	7/24	CL 1004	1718.98
83516	S	643 USA SOFTBALL OF ND	979.00	07/09/24	7/24	CL 1008	979.00
83517	S	159 HARRIS, KYLE	200.00	07/12/24	7/24	CL 1055	200.00
83518	S	609 LUDLUM, JEREMY	100.00	07/12/24	7/24	CL 1056	100.00

08/14/24
12:14:25

WILLISTON PARKS & RECREATION DISTRICT
Check Register for WPRD Checking
For the Accounting Period: 7/24

Page: 4 of 7
Report ID: AP300

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83519	S	312 NYQUIST, ELIZABETH	216.00	07/12/24		CL 1057	216.00
83520	S	342 RABBE, LAKYN	66.00	07/12/24		CL 1058	66.00
83521	S	493 SHOCKLEY, EMMA	66.00	07/12/24		CL 1059	66.00
83522	S	423 VEGA, FRANCISCO	200.00	07/12/24	7/24	CL 1060	200.00
83523	S	430 WARD, JARED	300.00	07/12/24	7/24	CL 1061	300.00
83524	S	464 ZIMMER, JORDYN	100.00	07/12/24	7/24	CL 1062	100.00
83525	S	7 AGRI INDUSTRIES, INC	458.36	07/12/24	7/24	CL 1032	458.36
83526	S	8 ALL SEASON SPORT ABOUT INC	1288.50	07/12/24	7/24	CL 854	1288.50
83527	S	79 COCA-COLA OF WILLISTON	544.60	07/12/24	7/24	CL 864	544.60
83528	S	704 CONCORDE GENERAL AGENCY, INC.	1753.15	07/12/24	7/24	CL 1024	1753.15
83529	S	90 CRAIGS SALES-SERVICE-RENTAL	725.43	07/12/24	7/24	CL 1034	725.43
83530	S	93 DACOTAH PAPER CO	1107.87	07/12/24	7/24	CL 1037	1107.87
83531	S	707 DAKOTA FENCE COMPANY	7326.35	07/12/24	7/24	CL 1033	7326.35
83532	S	706 HANSEN'S SWEEP & STRIPE	1560.00	07/12/24	7/24	CL 1031	1560.00
83533	S	179 HORIZON RESOURCES	102.00	07/12/24	7/24	CL 1026	102.00
83534	S	185 INK SPOT PRINTING	49.50	07/12/24	7/24	CL 1022	49.50
83535	S	705 KO SAFETY SERVICES LLC	2890.00	07/12/24	7/24	CL 980	2890.00
83536	S	275 MORELLI DISTRIBUTING WILLISTON	1529.00	07/12/24	7/24	CL 1029	1529.00
83537	S	315 OK DISTRIBUTING	2019.57	07/12/24	7/24	CL 847	2019.57
83538	S	339 QUALITY SERVICE WITH COFFEE	301.00	07/12/24	7/24	CL 1027	301.00
83539	S	340 R & R PRODUCTS, INC	896.14	07/12/24	7/24	CL 1030	896.14
83540	S	999998 STEVE WILLERT	59.92	07/12/24	7/24	CL 1021	59.92
83541	S	63 BSN SPORTS, LLC	1174.15	07/16/24	7/24	CL 1072	1174.15
83542	S	187 INTERSTATE ENGINEERING	9036.00	07/16/24	7/24	CL 1073	9036.00

08/14/24
12:14:25

WILLISTON PARKS & RECREATION DISTRICT
Check Register for WPRD Checking
For the Accounting Period: 7/24

Page: 5 of 7
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83543	S	215 KS STATEBANK	9660.80	07/16/24	7/24		
						CL 956	9660.80
83544	S	609 LUDLUM, JEREMY	19.00	07/16/24	7/24		
						CL 1078	19.00
83545	S	248 MARCO TECHNOLOGIES LLC	340.78	07/16/24	7/24		
						CL 959	340.78
83546	S	253 MENARDS	3217.44	07/16/24	7/24		
						CL 863	3217.44
83547	S	299 NEMONT	2030.82	07/16/24	7/24		
						CL 960	2030.82
83548	S	999998 TREVER SORENSON	584.78	07/16/24			
						CL 1076	584.78
83549	S	673 HOLT, EMILY	422.80	07/16/24	7/24		
						CL 1079	422.80
83550	S	277 MR SHINE LLC	3125.00	07/16/24	7/24		
						CL 958	3125.00
83551	S	77 CITY OF WILLISTON	4011.20	07/19/24	7/24		
						CL 968	4011.20
83552	S	999998 DONALD J COTE	172.78	07/19/24			
						CL 1080	172.78
83553	S	123 EMRYS LOCKSMITHING	27.00	07/19/24	7/24		
						CL 1086	27.00
83554	S	741 GARCIA, JORDAN	2411.15	07/19/24	7/24		
						CL 1082	2411.15
83555	S	185 INK SPOT PRINTING	1142.05	07/19/24	7/24		
						CL 1092	1142.05
83556	S	194 JB SURFACES INC	96655.00	07/19/24			
						CL 1084	96655.00
83557	S	542 JOHNSON HEALTH TECH NA INC	2780.55	07/19/24	7/24		
						CL 1085	2780.55
83558	S	999999 MARY HOROB	230.00	07/19/24			
						CL 1095	230.00
83559	S	249 MCCODY	1330.00	07/19/24	7/24		
						CL 1093	1330.00
83560	S	295 NDGA	1200.00	07/19/24	7/24		
						CL 1091	1200.00
83561	S	446 WILLISTON DAILY HERALD	178.50	07/19/24	7/24		
						CL 1094	178.50
83562	S	456 WPR GENERAL REVENUE ACCT	680614.50	07/23/24	7/24		
						CL 1096	680614.50
83563	S	10 ALLGUARD SECURITY LLC	72.00	07/24/24			
						CL 1109	72.00
83564	S	12 AMERICAN RED CROSS	38.00	07/24/24	7/24		
						CL 1110	38.00
83565	S	628 DAHLMAN, NOAH	3468.00	07/24/24			
						CL 1107	3468.00
83566	S	199 JOHNSON CONTROLS	6581.50	07/24/24			
						CL 1112	6581.50

08/14/24
12:14:25

WILLISTON PARKS & RECREATION DISTRICT
Check Register for WPRD Checking
For the Accounting Period: 7/24

Page: 6 of 7
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83567	S	257 MIDCONTINENT COMMUNICATIONS	219.12	07/24/24	7/24	CL 963	219.12
83568	S	999999 NORTH DAKOTA ONE CALL INC	1.50	07/24/24		CL 1106	1.50
83569	S	520 TOSTENSON ELECTRIC LLC	4221.86	07/24/24	7/24	CL 1105	4221.86
83570	S	525 ELKINS, ABIGAIL	132.00	07/26/24	7/24	CL 1142	132.00
83571	S	159 HARRIS, KYLE	100.00	07/26/24	7/24	CL 1143	100.00
83572	S	220 LAPPEGAARD, HAYDEN	200.00	07/26/24		CL 1144	200.00
83573	S	609 LUDLUM, JEREMY	100.00	07/26/24		CL 1145	100.00
83574	S	312 NYQUIST, ELIZABETH	216.00	07/26/24		CL 1146	216.00
83575	S	326 PEREZ, ABBY	200.00	07/26/24		CL 1147	200.00
83576	S	344 RALPH, MECAYLA	200.00	07/26/24	7/24	CL 1148	200.00
83577	S	423 VEGA, FRANCISCO	800.00	07/26/24	7/24	CL 1149	800.00
83578	S	430 WARD, JARED	700.00	07/26/24	7/24	CL 1150	700.00
83579	S	464 ZIMMER, JORDYN	400.00	07/26/24	7/24	CL 1151	400.00
83580	S	16 ASB/VISA	21257.65	07/26/24	7/24	CL 1152	21257.65
83581	S	690 HARLOW'S SCHOOL BUS SERVICE	1725.00	07/26/24		CL 1104	1725.00
83582	S	16 ASB/VISA	318.54	07/31/24		CL 1154	318.54
83583	S	277 MR SHINE LLC	3125.00	07/31/24		CL 1155	3125.00

Total for Claim Checks 1253726.74
Count for Claim Checks 137

* denotes missing check number(s)

of Checks: 137 Total: 1253726.74

08/14/24
12:14:25

WILLISTON PARKS & RECREATION DISTRICT
Fund Summary for Claim Check Register
For the Accounting Period: 7/24

Page: 7 of 7
Report ID: AP110

Fund/Account	Amount
10 General Fund	
113100	1,253,726.74
Total:	1,253,726.74

08/14/24
12:12:05

WILLISTON PARKS & RECREATION DISTRICT
Check Register for Baseball Checking
For the Accounting Period: 7/24

Page: 1 of 4
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99881	E	69 CAPITAL ONE	50.90	07/22/24	7/24		
11978	S	425 VERIZON	80.02	07/02/24	7/24	CL 1098	50.90
11979	S	88 COUNTRY FLORAL	118.00	07/09/24	7/24	CL 970	80.02
11980	S	265 MISSION AWARDS	500.00	07/09/24	7/24	CL 1014	118.00
11981	S	8 ALL SEASON SPORT ABOUT INC	7418.16	07/12/24	7/24	CL 1009	500.00
11982	S	613 BRATLEIN, BROOKS	260.00	07/12/24		CL 855	7418.16
11983	S	65 BUTH, MASON	220.00	07/12/24	7/24	CL 1038	260.00
11984	S	627 CARNS, RHETT	260.00	07/12/24	7/24	CL 1039	220.00
11985	S	692 CASAREZ, XAVIER	115.00	07/12/24	7/24	CL 1041	260.00
11986	S	79 COCA-COLA OF WILLISTON	3111.60	07/12/24	7/24	CL 1040	115.00
11987	S	155 HANSON, CORY	200.00	07/12/24	7/24	CL 852	3111.60
11988	S	157 HANSON, SAWYER	90.00	07/12/24	7/24	CL 1042	200.00
11989	S	161 HARTLEY, THOMAS	260.00	07/12/24	7/24	CL 1043	90.00
11990	S	656 HELLER, MCCRAE	310.00	07/12/24		CL 1044	260.00
11991	S	177 HOLTER, CARSON	50.00	07/12/24		CL 1045	310.00
11992	S	710 KLUMPER, XZAVIER	395.00	07/12/24	7/24	CL 1046	50.00
11993	S	220 LAPPEGAARD, HAYDEN	580.00	07/12/24	7/24	CL 1065	395.00
11994	S	604 LEISY, ANDREW	115.00	07/12/24	7/24	CL 1047	580.00
11995	S	631 MADDISON, JAMES	25.00	07/12/24	7/24	CL 1048	115.00
11996	S	246 MAPES, ALAN	200.00	07/12/24	7/24	CL 1049	25.00
11997	S	255 MEYER, JAXON	390.00	07/12/24	7/24	CL 1051	200.00
11998	S	275 MORELLI DISTRIBUTING WILLISTON	1341.60	07/12/24	7/24	CL 1052	390.00
11999	S	436 POWELL, JORDAHN	154.00	07/12/24		CL 850	1341.60
12000	S	678 SEARER, TAYLOR	455.00	07/12/24	7/24	CL 1053	154.00
						CL 1054	455.00

08/14/24
12:12:05

WILLISTON PARKS & RECREATION DISTRICT
Check Register for Baseball Checking
For the Accounting Period: 7/24

Page: 2 of 4
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12001	S	691 EVERSFRING INN (2109)	674.10	07/12/24	7/24	CL 1025	674.10
12002	S	209 KJORSTAD, DALE	194.98	07/12/24	7/24	CL 1069	194.98
12003	S	315 OK DISTRIBUTING	1453.94	07/12/24	7/24	CL 851	1453.94
12004	S	30 BASIN PRINTERS	880.00	07/16/24	7/24	CL 1077	880.00
12005	S	150 GRAND FORKS YOUTH BASEBALL	450.00	07/16/24		CL 1070	450.00
12006	S	253 MENARDS	489.96	07/16/24	7/24	CL 1010	489.96
12007	S	299 NEMONT	177.50	07/16/24	7/24	CL 978	177.50
12008	S	417 US FOODS, INC	783.90	07/16/24	7/24	CL 1075	783.90
12009	S	45 BISMARCK YOUTH BASEBALL	300.00	07/24/24		CL 1101	300.00
12010	S	677 FARGO AREA SPORTS	1200.00	07/24/24		CL 1102	1200.00
12011	S	150 GRAND FORKS YOUTH BASEBALL	1200.00	07/24/24		CL 1103	1200.00
12012	C S	242 MAGIC CITY YOUTH BASEBALL	0.00	07/24/24		CL 1108	
12013	* S	417 US FOODS, INC	820.91	07/24/24	7/24	CL 1099	820.91
12014	S	433 WEST FARGO BASEBALL	600.00	07/24/24		CL 1100	600.00
12015	S	613 BRATLEIN, BROOKS	390.00	07/26/24		CL 1116	390.00
12016	S	65 BUTH, MASON	90.00	07/26/24		CL 1117	90.00
12017	S	627 CARNS, RHETT	390.00	07/26/24		CL 1118	390.00
12018	S	692 CASAREZ, XAVIER	180.00	07/26/24		CL 1119	180.00
12019	S	722 CONRAD, TREVOR	510.00	07/26/24		CL 1120	510.00
12020	S	723 CREEK, NATE	685.00	07/26/24		CL 1121	685.00
12021	S	128 ERICKSON, RILEY	370.00	07/26/24		CL 1122	370.00
12022	S	155 HANSON, CORY	770.00	07/26/24	7/24	CL 1123	770.00
12023	S	157 HANSON, SAWYER	700.00	07/26/24	7/24	CL 1124	700.00
12024	S	161 HARTLEY, THOMAS	515.00	07/26/24	7/24	CL 1125	515.00

08/14/24
12:12:05

WILLISTON PARKS & RECREATION DISTRICT
Check Register for Baseball Checking
For the Accounting Period: 7/24

Page: 3 of 4
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12025	S	725 HEEN, MAXWELL	135.00	07/26/24		CL 1126	135.00
12026	S	656 HELLER, MCCRAE	90.00	07/26/24		CL 1127	90.00
12027	S	694 IBA, JAYDEN	90.00	07/26/24		CL 1129	90.00
12028	S	647 KING, PHILLIP	340.00	07/26/24		CL 1130	340.00
12029	S	710 KLUMPER, XZAVIER	395.00	07/26/24		CL 1132	395.00
12030	S	492 KNUDSVIG, PAXTON	90.00	07/26/24		CL 1131	90.00
12031	S	649 LEE, LESLIE	255.00	07/26/24		CL 1133	255.00
12032	S	693 LESMEISTER, MASON	135.00	07/26/24	7/24	CL 1134	135.00
12033	S	246 MAPES, ALAN	995.00	07/26/24		CL 1135	995.00
12034	S	255 MEYER, JAXON	255.00	07/26/24		CL 1136	255.00
12035	S	664 MORTENSON, EDEN	135.00	07/26/24		CL 1137	135.00
12036	S	436 POWELL, JORDAHN	168.00	07/26/24		CL 1138	168.00
12037	S	347 RATH, BENJAMIN	255.00	07/26/24		CL 1139	255.00
12038	S	678 SEARER, TAYLOR	880.00	07/26/24		CL 1140	880.00
12039	S	461 YALE, GREGORY	425.00	07/26/24		CL 1141	425.00
12040	S	16 ASB/VISA	11198.42	07/26/24	7/24	CL 1153	11198.42
12041	S	16 ASB/VISA	1800.87	07/31/24		CL 1156	1800.87

Total for Claim Checks 48166.86
Count for Claim Checks 65

* denotes missing check number(s)

of Checks: 65 Total: 48166.86

08/14/24
12:12:05

WILLISTON PARKS & RECREATION DISTRICT
Fund Summary for Claim Check Register
For the Accounting Period: 7/24

Page: 4 of 4
Report ID: AP110

Fund/Account	Amount
20 Baseball Fund	
113500	48,166.86
Total:	48,166.86

**Williston Parks & Recreation District
Park Board Executive Director/Staff Reports
August 13th, 2024**

ADMINISTRATION PORTFOLIO

Grant Funded Projects

- **Garrison**
 - **Frisbee Golf Course/Bathrooms SLP**
 - **Awarded \$27K**
 - **2025 budget project**

Davidson Park Tennis Court Resurfacing

- Slagle Services has begun replacing the fencing at the park.
 - New fencing around 3 west courts and 3 east courts (two separate fences)
 - Spectator seating - McCody Concrete will be donating the concrete, but WPRD will oversee the installation.

Williston Water World Update

- Project is ongoing!

Human Resources

- Staffing Status
 - WPRD currently has 33 full-time staff Positions available based on regular operations
 - Total Positions filled
 - 30
 - Open Positions
 - Guest Services Specialist
 - Maintenance Janitorial Manager
 - Travel Sports Coordinator
- CAPRA
 - We have been approved for a Capra extension into 2025.

Foundation

- No Update
- Remaining 2024 meeting dates
 - Aug 21st
 - Nov 20th (This will be a regular and the annual meeting).

Marketing & Public Relations Portfolio

Marketing

Social Media: All social media is gaining followers; great to see in the summertime!

- **Facebook**
 - WPRD - 12,323 followers: 4.6 out of 5.0 is our review score (185 Reviews)
 - ARC Fitness – 1,043 followers
 - Williston Wonders – 703 followers
 - WPRD Child Sitting Clubhouse – 521 followers
 - WPRD WMGC – 292 followers
 - WPRD Aquatics – 0 followers
- **Instagram**
 - 1,911 followers
- **LinkedIn**
 - 124 followers
- **Google:**
 - 4.5 out of 5.0 (689 reviews)

Website

The website traffic was up 11,867 views last month. We just signed a new annual agreement with Streamline and will be upgrading the overall look of our website. Additionally, we have added map features and DocuSign to our website. We will work to transition that into the website for various programs and events.

- **Statistics (July 1 – July 31, 2024)**
 - 125,281 webpage views
- **Newsletters (July 1 – July 31, 2024)**
 - Three newsletters were sent with 42% read rate.
 - 2,205 views | 5,247 sent
 - Email views are down overall but to be expected in the summer months.

Advertising

- **Wonders**

Made a new brochure advertising the Wonders programs to give those interested the information they need. Once school starts, these will be given to schools with hopes to get more Wonders involved in the programs if they wish to do so.
- **Parks**

Working to update all advertising throughout our parks this summer.
- **Brochure**

The brochure is out and available to the public; new brochure is set to be publish October 1, 2024, for January to May 2025

- **Williston Livability**

Advertisement submitted to highlight the Williston ARC. The ad will be used in their annual edition on and their website in August. The content is an asset to people moving to the area. The magazine is now out and available to the public.

- **Williston Heritage Senior Center Newsletter**

Continue to advertise the ARC for community seniors.

- **Bakken Living and Visitors Guide**

Continue to provide quarterly advertisements for Bakken Living, Visitors Guide and Fall Bakken Living was recently submitted. All advertisements are taking on a new look.

- **Williston Herald**

Continually working with the Williston Herald to highlight various programs throughout WPRD.

- **North Dakota Horizons**

A new advertisement was submitted for Fall of 2025.

Public Relations

- End of Summer Bash is set for August 2. This was a huge hit for our members and was much appreciated by them. It was a great turnout considering all the events that were taking place that day.
- Will be present at the Chokecherry Festival August 9 & 10.
- Working with Williston State and will attend Welcome Week on August 25 to engage with new students.
- NWND Job Fair is September 19 at Williston State, and we are looking into attending to engage with people across the areas of job possibilities within WPRD.
- Continue to be present at various programs to photograph and engage with the public.

Child Sitting

In July we had 8 new families (15 kids) join the clubhouse. We also had 13 S.T.E.M/Craft days for the children. These days included sensory play, making paper lanterns for the 4th of July, watercolor projects, playdough days, and a weekly story time. All these days are planned and put on our July calendar that we share on Facebook and have posted around the clubhouse, we have continued to see overall excitement from parents and children who look forward to each day's activity. We also had our monthly party "Party in the USA" where kids got to play "yard games" have a fun dance party, make 4th of July themed crafts, and take home an awesome pair of themed sunglasses.

Our July special in the clubhouse was \$3 Thursdays where patrons could get a 90-minute daily visit for \$3! We are continuing our summer hours where we are closed midday from 1:30-4:00 through Labor Day weekend. Overall, this is still proving to be successful with higher daily visits than previous years, even with the summer months being slower.

Child Sitting Visits for the past three years:

July 2022- 892

July 2023- 855

July 2024-1127

PARKS PORTFOLIO

- As summer staff start to leave, Full-time staff are doing their best to keep up with mowing
- Got mud VB pits ready for last week of Kids Camp
- Ongoing road maintenance at Spring Lake Park
- Got MDU to run power to new shed at Western Star and finished concrete around building
- Built metal ramp to shed for equipment and added steps into doorway.
- Working with Slagle Services to remove fence around Davidson Tennis courts
 - Had to clear the site and add snow fence during chokecherry
 - Fence will be done in time for Fall Tennis matches
- Helped a lot with Chokecherry
 - Hauled in power panels
 - Ticket booth
 - Tip & Roll bleachers
 - Hydraulic bleachers from Fairgrounds
 - Trash cans
 - Hauled everything back to where it belongs
 - Hauled in 10 loads of milled asphalt to repair cart paths at the Golf Course

Athletic Facilities Operations

- Ballfields/outdoor courts: Baseball wrapped up with a great regional tournament!
 - Now focusing on overseeding and sod replacement on baseball fields
 - Also prepping practice and game locations for Football and soccer
 - Started taking batting cages down
 - Fixing some broken irrigation lines at Western Star – also replacing a lot of old irrigation heads
 - Trying to keep up with mowing after losing summer staff
 - Will be adding Agrilime from WSC to Western Star fields
- Golf course
 - Also trying to keep up with mowing with summer staff starting to leave
 - Jim & Crew have been very helpful
 - Assisting with irrigation issues and brought up milled asphalt for cart paths
 - Kevin Norby – Golf Architect coming to town on August 20th for a site visit.
 - Golf course has been very busy!
 - Sarah has been adding couples tee-times on Mondays that have started to generate traction.
 - We are evaluating course usage to keep tee-times open as much as possible for the general public

FACILITIES PORTFOLIO

We are excited for Jacqueline Lilly to start the Guest Services Specialist position on August 19th! Currently in our Summer/Fall transition with staff and starting to receive applications from students attending WSC. Mostly hiring for evening/closing shifts. Total visits are up, but memberships continue to decline. We should start seeing our membership numbers increase as we get more into Fall. Currently working on WBSD7 employee membership agreement details and plan to have that completed before school begins.

WARC

- Facility Schedule & membership/visit report attached to the end of Park Board Packet
- Meeting rooms are busy – working with maintenance to repair partitions. Looking for another vendor.
- Front desk holding up during the transition of new leadership
- Maintenance
 - Keeping up as best as possible while shorthanded
 - Front door to ARC shattered due to heat and pressure. There is nothing we can do to predict when this will occur – lots of glass throughout the facility.
 - Replacement is a 4 week lead time – will be fixed ASAP.
 - Changed and cleaned boiler filters
 - Greased pump motors
 - Maintaining Air handler maintenance
 - Sometimes A/C has to be reset from the roof.
 - Seasonal HVAC Maintenance
 - Cleaned and repaired riding floor scrubbers
 - Trying to keep up with weeds around outside of facility
 - Working with HS Swim team regarding Aquatics maintenance requests

Safety Committee

- 2024 Safety Programs
 - Safety management program
 - Safe lift program
 - Slips trips and falls
 - Safety committee program
 - Drug free workplace program
 - No claims or accidents to report.
- July Topic: Meeting canceled due to conflict – Will have a report for August meeting.

RFCC

- RFCC Operations
 - 2025 Schedule completed for March & April reservations
 - Matt Skoric continues to oversee the RFCC
- Events
 - Norteno Concert on July 12th
 - Babe Ruth Regional picnic on July 23rd
 - WPRD Roller Skating – July 24th – 28th
 - Rastelli Circus – Upcoming August 23/24
 - Red Rock Ford Show- upcoming last week of August
- **Sports:**
 - Travel basketball is done until winter now
 - Teams continue to use the arena or courts for practice space when the weather is bad
 - Fall 2024/Spring 2025 Programs and user group reservations
 - WUFC
 - Chaos VB
 - WBBC
- RFCC: Maintenance.
 - Matt Skoric is doing a great job overseeing the facility
 - Ensures the facility is ready for all reservations and coordinates maintenance when/where needed.
 - When the RFCC is not reserved, Matt has been helping the guest services department at the ARC.

Aquatics

- Lessons: June 3rd - June 13th went well, having large numbers and lots of people on waitlist. We are continuing to run reduced am and pm lessons.
 - 80 kids in lessons
- Private Lessons: private lessons are still strong, still have a waitlist but it has dropped significantly with all the help over the summer.
 - Over 100 still on the waitlist.
 - We are working towards daytime lessons to help address this issue
- Angelfish: On break until fall
- Paddleboard: Moved back to the lake May 24th
 - Rentals on Saturday, Sundays 2-5 as long as weather holds
 - Have had a few parties rentals
- Aquacise classes have been growing big this month averaging 10-15 people per class.
 - Added a 10:15-11:15 Tuesday am class
 - Has an average of 12 people per class
 - Saturday class Ended March 9th.
- Added a riverwalk time to replace the Saturday aquacise class that is done.
 - River walk now 9-11am on Saturdays
- Special Events: Returning to back-to-school hours August 19th!
- Sealions
 - Finished long course Mid July
 - Short Course starts Sept 3rd
 - First meet 11/2-11/3
- High School
 - Pre-season captains practice starts in august
 - 50 M moved to short course July 27th
- diving boards available as long as we have staff on Saturdays 1-3.
- SwimFit- Next session starts Sept 10th ending Nov 2nd
 - Adult Class 6am tue/thu 9am Sat with a drop-in rate offered
 - Youth SwimFit also begins with a 2-day class running T TH at 6:30-7:15pm
- Lifeguard training
 - we have been running drills to get the guards use to looking at the whole pool and keep their skills sharp
 - Inservice's monthly to keep up to date
 - Trained some area guards for other pools
 - CPR to the public has opened.
 - Next course August 9th
 - September 7th 9-1

- Hours transitioned back with school starting. Will transition to winter hours week of memorial Day
- PM River walk not happening during extended hours
- Added Saturday riverwalk and Lap swim 9-11am with Saturday aquacise ending
- Pool Maintenance
 - Hot tub cleaning
 - August 5th ,19th
- Upcoming Pool Closures
 - Lazy River August 19-29th
 - Leisure Pool September 23-3rd
 - Lessons Pool October 21-28th

Special Events Portfolio

Kid's Camp ended on August 2nd with our End of Summer Bash here at the ARC!

We had a blast celebrating our last day of camp with the inflatable slip n slide, bounce house, foam machine, games on the lawn, and root beer floats!

The dates for next summer have been set and new weekly themes are already in the works!

Puzzle Palooza was cancelled for the month of August due to low numbers. This program will not run next summer, but instead stick to the second Tuesday of every month, September through May.

Sk8 Nites for August are the 8th through the 11th with a special outdoor roller skating scheduled for August 24th at the outdoor rink at Western Star!

Coming up we have Nerf Wars scheduled for September 25th through the 29th at the Raymond Center!

Campus Club ended the summer program last month and we are working to prepare for the upcoming school year. We have several staff members returning from last school year but are still in need of seven more to open all sites on time. The Campus Club after school program will begin on Monday, August 26th. We have our very first Campus Club family open house scheduled for August 23rd. Enrolled families as well as admin from each school are invited to the ARC meeting rooms for some light refreshments, to meet the staff and finish any last-minute paperwork. This open house is just the beginning of our family engagement nights for the school year.

RECREATION PORTFOLIO – Spring/Summer programming 2024

In-House Youth Rec Leagues

Current Program: Sports Sampler

Dates: 7/28-8/1

Fees: \$26

2024 Registration: 40

2023 Registration: 33

2022 Registration: NA

Special Notes:

This program went well! Got some good sports in with the participants that are starting soon!

Ended Program: 5/6 Morning Tball

Dates: Jun 3 - Jul 17

Fee: \$31

Current Registration Numbers: 50

2023 Registration Numbers: 42

2022 Registration Numbers: 56

Special Note or Highlight:

Morning Tball was great. The numbers have started to die off just a bit but that is to be expected. The league season is just the right length, and the end of the year party was perfect.

Program: T-Ball 5&6YO

Dates: 6/3-7/17

Fee: 31.00

Current Registration Numbers: 163

2023 Registration Numbers: 134

2022 Registration Numbers: 181

Special Note or Highlight:

T-Ball currently has 4 different sessions as there is a high influx of t-ball players. Each player is assigned to a team and a coach. They play at the Western Star on Monday's and Wednesday! There are two weeks left with many kids still showing up!

Program: T-Ball 3&4YO

Dates: 6/4-6/25

Fee: 26.00

Current Registration Numbers: 124

2023 Registration Numbers: 100

2022 Registration Numbers: 51

Special Note or Highlight:

As you can see in the numbers, 3&4YO T-Ball is a big hit! We still have a waiting list. This year we treated this division of the program the same as the older divisions. All participants received t-shirts, teams, and a coach. They are learning the fundamentals and basics of the game. Most importantly, having fun! The end of season party was a blast! Each kid got a certificate and medal! We had amazing coaching this year for this age group!

Program: Youth Golf Lessons

Dates: 6/10-7/18

Fee: 32.00

Current Registration Numbers: 125

2023 Registration Numbers: 103

2022 Registration Numbers: 111

Special Note or Highlight:

There are 4 sessions of youth golf lessons that take place at the Municipal Golf Course. All sessions continue to fill up in numbers! They will receive 4 days of instruction and on the last day play a 9-hole game.

Program: Youth Summer Tennis

Dates: 7/9-8/1

Fee: 36.00

Current Registration Numbers: 121

2023 Registration Numbers: 103

2022 Registration Numbers: 105

Special Note or Highlight:

There are two sessions of summer tennis. There are June and July sessions. We currently have Williston's State Qualifier Avy Ator as the lead coach for our summer youth program. The kids love her! The final day of youth tennis consisted of fun skills games, and the option to play at the splash pad with friends.

Ended Program: 7/8-Year-Old Little League

Dates: May 29 – July 31

Fee: \$37

Current Registration Numbers: 79

2023 Registration Numbers: 86

2022 Registration Numbers: 119

Special Note or Highlight:

Little league went very well. This year our end-of-year turnout was much higher than it was last year. I attribute that to the coaches I had. They were all exceptional. Next year, if at all possible, I will keep an even number of teams to avoid having a team miss a week during the summer.

Current Program: Cal Ripken League

Dates: 5/6/24-6/26/24

Fees: \$35

2024 Registration: 89

2023 Registration: 92

2022 Registration: 90

Special Notes:

League has been great so far this season! I have great coaches, and I have already seen great improvement from a lot of players. Cal Ripken league has been great this year. We had our end of the year BBQ on July 1st at Aafedt Stadium

In-House Adult Rec Leagues

Current Program: Adult Softball

Dates: 5/6/24-8/15/24

Fees: \$1,060

2024 Registration: 32

2023 Registration: 39

2022 Registration: 38

Special Notes:

Games have been going quite well. Umpire situation has been amazing this season so far! Changing the days of what league plays when has been a good switch! The weather has really put a damper on the season. We will have a lot of makeup days. Umps have still been great.

Current Program: CoRec Sand Volleyball

Dates: May 29 – Aug 14

Fee: \$294.84

Current Registration Numbers: 14 Teams

2023 Registration Numbers: 13 Teams

2022 Registration Numbers: 18 Teams

Special Note or Highlight: The weather rain outs have caused some schedule confusions, but we are now back on track. I haven't had any complaints from the teams other than sometimes the lines are not set out before the games start.

Travel Programs

Baseball

- 9u State July 25th -28th.
- 13u Regionals July 24th -28th. Williston won Regionals. Playing in Virginia now.

Boom Softball

- 12 U Jesse Stundal' s team took first in Fargo's Red River Rage tournament.
- 14 U Pat Irgens team took first in Fargo's Red River Rage tournament.
- 10 U Emily Holts team took first in Dickinsons tournament
- 18 U Michael Goodman's Team is going to Fargo for the National Tournament the last week of July.
- All teams wrap up state softball July 12-14.

Miscellaneous In July:

- Lacrosse Clinic – July 27th
- ND42 Basketball Camp July 22-24
- WBBC Training Skills Camp
- Receive a \$10,000 Grant

Upcoming August Programs:

- Tackle Football
- Soccer
- Flag Football
- Cross Country
- Co-Ed Softball
- Cheer
- Wonders T-Ball

FITNESS & WELLNESS PORTFOLIO

Group Fitness

- **July Group Fitness: Number of participants was 984** compared to 1053. **We offered 156 classes** compared to 152. There is an average of 6 participants, compared to 7 from last month.

Fitness Programs Numbers and Updates

- **Total Fitness Fusion:** We are taking a break from this program for the fall.
- **Workshops for Women:** Prenatal, Postpartum, and Menopause Workshops. The workshops are less expensive and will give women the tools to safely exercise in our group classes and on their own. Next workshop date will be announced later.
- **Women & Weights:** This program was opened July 25th and will start in Sept. Both the fall and winter round are already full with 8 participants in each session for a total of 28 participants.
- **Women's Workout Wisdom:** It is designed to help women build confidence and learn about issues and concerns that they face in daily life such as hormones fluctuations and stress and how they affect their fitness journey. Taking a break as numbers were low. Trying these subjects in workshops to see if numbers will come up.
- **Pink Gloves Boxing:** This program was opened July 25th and will start in Sept. We have 5 participants signed up right now.
- **Meal Prep and Nutrition Knowledge Course:** This is a one-month course. Participants will learn basic Nutrition Knowledge and the importance of Meal Prep. They will meet every Tuesday evening in the ARC Kitchen to prep 2-3 meals to take home, all while discussing various nutrition topics. Next course will run October 1st-October 22nd.
- **Les Mills Strength Development:** This program was opened July 25th and will start in Sept. This program is offered to all adults and will be a 12 week round. Participants will learn to build strength in science backed phases. We have 1 member signed up at this time.

Youth Fitness Programs Numbers and Updates

- **Youth Boot Camp:** This program was opened July 25th and will start in Sept. There are 6 participants signed up at this time.
- **NEW! Advanced Lifting and Power Performance for Tweens & Teens-** Dates TBD at this time we do not have a trainer for this program.
- **Youth Pink Gloves Boxing:** This program was opened July 25th and will start in Sept. There are 5 participants signed up at this time.
- **Kids night out:** This program was opened July 25th and will run in Sept, Oct, and Nov.
- **Tyke Time:** This program was opened July 25th and will start in Sept.
- **Youth Outdoor Cycle:** We finished this round with a pizza party for both groups. The kids all got a certificate of completion and a water bottle. This program will return next summer.
- **Eckert Group Home:** We will meet with the group twice in Aug. Once for a fitness class and once for a meal prep class.

Fitness Center/Equipment

- Equipment is mostly in good working order. Tech will be out soon to work on machines with a few issues.
 - Tech will work on a couple of cardio machines that are under warranty. A screen for a recumbent bike needs to be replaced.
 - The tech came in July and fixed three treadmills and will come back to fix the recumbent bike and a side arm on a treadmill when he receives the parts.
- We have two machines with broken handles for the seat adjuster and we are waiting for parts to be sent from the Matrix warehouse and will fix in house.

Personal Training – July Numbers

- **134 sessions completed** – Compared to 123 last month.
 - 30 min- 20 compared to 18 last month
 - 45 min- 82 compared to 56 last month
 - 60 min- 24 compared to 37 last month
 - 30 min grp- 0 compared to 0 last month
 - 45 min grp- 0 compared to 0 last month
 - 60 min grp – 8 compared to 12 last month
- **Initial Assessments:** 3 compared to 2 last month.
- **Total Sales: \$8,435.00** compared to \$2,480.00 last month
- **PT Discounts: \$1,085.00 (4th of July Sale)**
- **Total Sessions Purchased 282** compared to 63 last month.
- **New inquiries:** 5 compared to 5 last month.

Senior Fitness & Wellness

- **SilverSneakers New membership: 8 signed up** compared to 14 last month.
- **SilverSneakers total monthly visits: 668** compared to 626 last month.
- **SilverSneakers Monthly Payment: June \$1,350.00**
- **SilverSneakers (senior fitness) Fitness class attendance:** We had 222 participants compared to 212 last month and we offered 20 classes compared to 17 last month, this includes the sit to get fit class numbers.
- **Onsite Senior Fitness Classes at the Senior Center:** We offered 12 classes between sit to get fit and chair yoga, compared to 12 classes last month, We had 121 participants compared to 175 last month.
- **ASH Fitness Active & Fit/Silver & Fit**
 - New Memberships- 0 compared to 12 last month.
 - Total Monthly visits- 32 compared to 54 last month.
- **Onepass and Renew active memberships are now available for seniors with the following insurance:** Medica insurance, United Healthcare, Medicare Advantage, AARP Medicare Supplement, United healthcare group retiree.

Senior Fitness & Wellness Updates

We want to give a huge THANK YOU to all speakers for volunteering their time to come and talk to all of our seniors!

- Contacting different businesses in town to come in to talk to Seniors about topics they are interested in. We have different speakers coming in each month.
 - On July 10th, the Williston Police Department came to the ARC for a senior lunch and learn to talk about scam awareness. This event had a great turn out with 35 people attending.
 - On July 16th, Jeremy Ludlum from Williams County Parks was here to share the exciting news about the transformation of Kota Ray Park and other future plans. This event had 27 attendees.
 - Upcoming Senior Lunch and Learns:
 - August 22nd, CHI: Diabetes Education
 - The Williams County Bookmobile also parked at the ARC for a couple of hours on August 14th.

Senior Challenges

- Active Seniors Fitness Challenge: this will be a 3-week challenge in Sept for seniors only. They will have weekly fitness goals to make.

Fitness Special Events & Challenges Update

- **Back to the Gym:** this is a fun and free fitness challenge. Participant will get a punch card and will get a punch for every fitness class they go to. They turn it in after 5 punches and then get another card. There is no cap on classes or punch cards they can fill, the more cards you complete the more chances you have to win raffle prizes throughout the challenge.
- **Pheasant Fun Run:** this is a new fun run that we are offering Sept 29th. There will be 5k/10k options. The clay target league and Pheasants Forever will be sponsoring and volunteering the day of the event.
- **Active Seniors Fitness Challenge:** this will be a 3-week challenge in Sept for seniors only. They will have weekly fitness goals to make. All seniors will get a calendar to track their progress, and all will get a prize for completing the challenge at the end.
- **Fall fitness challenge Triathlon in a month:** this is our first time trying this challenge. Participants will have a month to complete a triathlon (we have 3 levels to choose from) we are also offering row machine instead of swimming. All participants will get a calendar to track their progress. We have also started a fb page for everyone to post.
- **Triathlon:** We will be offering this at the end of the challenge. It will be 10 min swim, 30 min bike, and 20 min run anyone can participate and all challengers that completed their triathlon in a month can sign up for free.
- **Food with Friends:** Participants will enjoy the process of cooking delicious and healthy holiday appetizers and making fun low calorie holiday drinks. Everyone will bring home fun, new recipes and the food that they prep (no alcohol goes home).
 - Dec 3, 2024

Trails

- The 2022 Little Muddy Trail Improvement Grant money was approved for use.
 - 4 park benches were ordered.
 - 2 bike maintenance stations were ordered
 - 1 doggy clean up station was ordered.
 - We have been reimbursed.
 - Jim Cote has received all the new equipment and is working on getting it installed.
- We applied for another RTP grant this time for just under 250,000. This is an 80/20 grant, we applied to get 3 miles of the Little Muddy Trail repaved starting at 26th street all the way to the trail head on Broadway.

FINANCE PORTFOLIO

July was an expensive month for WPRD

- Paid ½ of insurance premiums
 - \$78K
- Paid deposit for Slagle Services to restart Davidson project
 - \$67,500
- Paid for Harmon Pickleball project
 - \$96,655 - We will be reimbursed \$30K from Williams County for this expense.
- Regular big summer bills
 - Water, Sewer, garbage - \$20K in July

July 2024 Financials

- Revenue/Expenses
 - July Revenue: **\$806,813.89**
 - July Expense: **\$1,099,571.19**
- Sales Tax
 - 1% Sales Tax: **\$696,293.75**
 - .5% Operations: **\$348,146.87**
 - 2nd lowest of 2024
 - Current Average monthly sales tax: **\$951,791.89**
 - 2024 Budget monthly projection: **\$875,000**
- Cash Fund Balance at the end of July:
 - **\$2,889,495.91**
- CD's: ASB
 - General Reserve CD:
 - **\$485,103.56**
 - **4.26%**
 - WPR CD:
 - **\$106,291.80**
 - **4.2%**

Total Funds Available to WPRD 2024	
Month	Auto Fill
January	\$ 3,414,736.01
February	\$ 3,707,568.24
March	\$ 3,895,861.78
April	\$ 4,026,277.55
May	\$ 4,052,787.29
June	\$ 3,817,922.91
July	\$ 3,490,891.27

Membership Totals July 2024

Child 1 Month:	50	Veteran 1 Month:	5
Child 6 Month:	41	Veteran 6 Month:	10
Child 12 Month:	202	Veteran 12 Month:	18
Monthly Billing:	97	Monthly Billing:	37
Total Child Memberships:	390	Total Veteran Memberships:	70
Adult 1 Month:	159	Corporate 12 month:	40
Adult 6 Month:	102	Corporate 6 month:	29
Adult 12 Month:	256	Corporate Senior:	2
Monthly Billing:	438	Corporate Family 6 month:	22
Total Adult Memberships:	955	Corporate Family 12 month:	27
Senior 1 Month:	31	Corporate Monthly Billing:	36
Senior 6 Month:	25	Total Corporate Memberships:	156
Senior 12 Month:	105		
Monthly Billing:	26		
Total Senior Memberships:	187		

Corporate Membership Registrations (Companies): **8**

WSC Student Memberships: **2**

Scholarships: Adult: 26 Child: 21

Total ARC Memberships: **1,807**

Paid Daily Visits July 2024

Adult:	1,826	Avg Per Day:	59
Child:	2,942	Avg Per Day:	95
Seniors:	144	Avg Per Day:	4
Member Visits:	11,285		
WSC Visits:	92		
Teams/Organizations Visits:	200		

Total ARC Visits: **16,489**

2024

AUGUST

SUNDAY

CALENDAR YEAR
Sunday

CALENDAR MONTH
Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

28	29	30	31	01	02	03
<p>RFCC: Keel: ARC: Mtg: Courts: Parks: Life Church (Harmon)</p>	<p>RFCC: Keel: ARC: Mtg: Williston United Board Courts: Parks:</p>	<p>RFCC: National Night Out (Backup) Keel: ARC: Mtg: WERC, Williston United Courts: Parks: National Night Out (Davidson)</p>	<p>RFCC: Summer Nights Backup Keel: Kids Camp ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Keel: Private Wedding ARC: Mtg: Courts: Parks: Summer/Kids Camp party</p>	<p>RFCC: Keel: ARC: Mtg: Private Party Courts: Parks: Chokecherry Festival</p>	<p>RFCC: Opportunity Foundation concert backup, 2 stages Opp Foundation Keel: Private Wedding ARC: Mtg: Courts: Parks: Capital Well Service (East #1 SLP), Interstate Power Systems (Davidson #3)</p>
<p>RFCC: Roller Skating Keel: ARC: Mtg: Courts: Parks: Chokecherry Festival</p>	<p>RFCC: Keel: ARC: Mtg: Cross Country Start date Parks:</p>	<p>RFCC: Keel: ARC: Mtg: Puzzlepalooza, Girl Scouts Senior Rm Courts: Parks:</p>	<p>RFCC: Keel: ARC: Mtg: Opportunity Foundation, WERC x 2 Courts: Parks:</p>	<p>RFCC: Roller Skating Keel: ARC: Mtg: Courts: Community Harmon event, Pool: JCLDS 9-11am (75)</p>	<p>RFCC: Trenton Lake concert stages and arena backup Keel: ARC: Mtg: Private Baby Shower Courts: Parks:</p>	<p>RFCC: Trenton Lake concert stages and arena backup Keel: ARC: Mtg: Private Baby Shower Courts: Parks:</p>
<p>RFCC: Keel: ARC: Mtg: Bio Girls x 2 Courts: Parks:</p>	<p>RFCC: Keel: Opportunity Foundation ARC: Mtg: Courts: Cheer Start on Turf Parks:</p>	<p>RFCC: Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Summer Nights Backup Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Rastelli Circus Keel: ARC: Mtg: Williston Market Courts: Parks: Skate Night at Western Star</p>	<p>RFCC: Rastelli Circus Keel: ARC: Mtg: Williston Market Courts: Parks: Skate Night at Western Star</p>	<p>RFCC: Rastelli Circus Keel: ARC: Mtg: Williston Market Courts: Parks: Skate Night at Western Star</p>
<p>RFCC: Keel: ARC: Mtg: ND Safety Council Courts: Parks: Train to Our Redeemers</p>	<p>RFCC: Red Rock Ford Keel: ARC: Mtg: Courts: Parks: Comm Builders Back to School BBQ</p>	<p>RFCC: Red Rock Ford Keel: ARC: Mtg: Chord Energy Courts: Parks: Milestone Health classes begin</p>	<p>RFCC: Summer Nights Backup Keel: Red Rock Ford ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Red Rock Ford, Private bday party Keel: ARC: Mtg: WHS Class of 1973 x 4 Courts: Parks: WSC Takeover pool party 10p-midnight</p>	<p>RFCC: Red Rock Ford, Private bday party Keel: ARC: Mtg: WHS Class of 1973 x 4 Courts: Parks:</p>	<p>RFCC: Red Rock Ford, Private bday party Keel: ARC: Mtg: WHS Class of 1973 x 4 Courts: Parks:</p>
01	02	03	04	05	06	07

2024

SEPTEMBER

SUNDAY

CALENDAR YEAR

CALENDAR MONTH

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01 RFCC: Red Rock Ford Keel: ARC: Mtg: Williston United Board Courts: Parks:	02 RFCC: Red Rock Ford Keel: ARC: Mtg: Williston United Board Courts: Parks:	03 RFCC: Keel: ARC: Mtg: Courts: Parks:	04 RFCC: Teton back to school Skate Night Keel: ARC: Mtg: Chord Energy Courts: Parks: Williston Police Dept x3 (Davidson)	05 RFCC: ASB Company Picnic backup Keel: ARC: Mtg: Courts: Parks:	06 RFCC: Bakken Con Keel: ARC: Mtg: Courts: WHS Tennis Match Parks:	07 RFCC: Bakken Con Keel: Private Wedding ARC: Mtg: Courts: Parks: Out of the Darkness Walk
08 RFCC: Bakken Con Keel: ARC: Mtg: Private Bridal Shower Courts: Parks: Train to Our Redeemers	09 RFCC: Roller Skating Keel: ARC: Mtg: Courts: Parks:	10 RFCC: Roller Skating Keel: ARC: Mtg: Puzzlepooza Courts: WHS Tennis Match Parks:	11 RFCC: Roller Skating Keel: ARC: Mtg: Community Builders Courts: Parks:	12 RFCC: Blacklight Mini Golf Keel: Choice Recovery ARC: Williston Wolves (teen lounge) Mtg: Courts: Parks:	13 RFCC: Paradise Spas, Blacklight Mini Golf Keel: Private Rehearsal Dinner ARC: Mtg: Courts: Parks: American Legion	14 RFCC: Paradise Spas, Blacklight Mini Golf Keel: Tuboscope ARC: Mtg: Courts: Parks: American Legion
15 RFCC: Paradise Spas, Blacklight Mini Golf Keel: ARC: Mtg: Private Church x 3 Courts: Parks:	16 RFCC: Homecoming Floats, Blacklight Mini Golf Keel: ARC: Mtg: Bio Girls x 2 Courts: Parks:	17 RFCC: Homecoming Floats Keel: ARC: Mtg: Courts: Parks: First Lutheran Church (Virgil)	18 RFCC: Homecoming Floats Keel: ARC: Mtg: Courts: Parks: First Lutheran Church (Virgil)	19 RFCC: Homecoming Floats Keel: ARC: Mtg: Courts: Parks:	20 RFCC: Homecoming Floats, Boss Ladies Vendor, CVB stages x 2, Norteno concert upstairs Keel: ARC: Mtg: Courts: WHS Tennis Match Parks:	21 RFCC: Boss Ladies Vendor, CVB stages x 2, Norteno concert upstairs Keel: ARC: Mtg: Private Party Courts: Parks:
22 RFCC: Private Skating Party, CVB stages x 2, Norteno concert upstairs Keel: ARC: Mtg: Olive Motherhood Courts: Parks:	23 RFCC: Roller Skating Keel: ARC: Mtg: Bio Girls x 2 Courts: Parks:	24 RFCC: Roller Skating Keel: ARC: Mtg: Courts: Parks:	25 RFCC: Nerf Wars, Roller Skating Keel: ARC: Mtg: Chord Energy Courts: Parks:	26 RFCC: Nerf Wars, Roller Skating Keel: ARC: Mtg: WBSD7 Admin Courts: Parks:	27 RFCC: Boss Ladies Vendor, Nerf Wars Keel: ARC: Mtg: Williston Market Courts: Parks:	28 RFCC: Boss Ladies Vendor, Nerf Wars Keel: ARC: Mtg: Williston Market Courts: Parks:
29 RFCC: Nerf Wars Keel: ARC: Mtg: Courts: Parks:	30 RFCC: Keel: ARC: Mtg: Bio Girls x 2 Courts: Parks:	01 RFCC: Keel: ARC: Mtg: Courts: Parks:	02 RFCC: Keel: ARC: Mtg: Courts: Parks:	03 RFCC: Keel: ARC: Mtg: Courts: Parks:	04 RFCC: Boss Ladies Vendor, Nerf Wars Keel: ARC: Mtg: Courts: Parks:	05 RFCC: Keel: ARC: Mtg: Courts: Parks:
06 RFCC: Keel: ARC: Mtg: Courts: Parks:	07 RFCC: Keel: ARC: Mtg: Courts: Parks:	08 RFCC: Keel: ARC: Mtg: Courts: Parks:	09 RFCC: Keel: ARC: Mtg: Courts: Parks:	10 RFCC: Keel: ARC: Mtg: Courts: Parks:	11 RFCC: Keel: ARC: Mtg: Courts: Parks:	12 RFCC: Keel: ARC: Mtg: Courts: Parks: