



Williston Park Board
February 20th, 2024
Williston Area Recreation Center- 5:30pm
Jordy Larvick Board Room

Mission Statement:

“Superior Parks, Facilities, and Programs for all to enjoy an active life”

- I. Additions or Deletions to the Agenda
- II. Approval of Minutes
- III. Approval of Bills
- IV. Approval of Financial Statements
 - a. Financial Summary
- V. Executive Director/Staff Reports
- VI. Old Business
 - a. Williston Water World
- VII. New Business
 - a. WPRD Vision Statement
 - b. Garrison Diversion Grant board project approval
 - i. WPRD – Frisbee Golf/Restrooms
 - ii. Clay Target League – Sponsoring agency
 - c. Land Transfer WBSD #7 – Head Start Property: Parcel #01-328-00-62-86-000
 - d. New account at ASB
 - i. WPRD Capital Projects
 - e. WPRD future Sales Tax Funding
- VIII. Correspondence
 - a. Citizens to be heard.
 - b. Written
- IX. Adjourn

Next Park Board Meeting Tuesday, March 19th, 2024 @ 5:30pm in the Jordy Larvick Board Room at the Williston Area Recreation Center (822 18th St E)

(If special accommodations are needed due to a disability, please call the WPRD Office at 774-9773)

VIRTUAL MEETING ACCESS INFORMATION

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/755643557>

You can also dial in using your phone.

United States: +1 (224) 501-3412

Access Code: 755-643-557

Get the app now and be ready when your first meeting starts: <https://meet.goto.com/install>

Attendees are asked to be muted during the meeting and only be unmuted if on the agenda. Anyone who wants to address the Board needs to be on the agenda by calling the Parks and Recreation District Office at (701)-774-9773 or emailing joeb@wprd.us by the Thursday before each meeting.

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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION
WAS HELD AT 5:30 P.M. Jan 16th, 2024 AT THE WARC.**

PRESENT: Liffbrig, Owens, Jangula, Heller, Roness

ABSENT:

OTHERS: Barsh, Ludlum, K Cote, J Cote, Iblings, Amanda Nelson, Emily O'Rear, Cassidy Lindquist, Patrick, Alexis, Mike, Renee, Chris, Kazuma

Heller called meeting to order.

Additions-

- WPRD Vehicle fleet RFQ

MOTION by Jangula SECONDED by Roness we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Owens, SECONDED by Jangula, we approve Park District bills and Boys Baseball bills.
ROLL CALL AYE: Liffbrig, Owens, Jangula, Heller, Roness. NAY: None. ABSENT: None.

FINANCIAL REPORT –

December 2023 Financials

- Revenue/Expenses
 - December Revenue: \$1,543,327.22
 - December Expense: \$1,267,084.81
- Sales Tax
 - November 1% Sales Tax: \$1,078,197.07
 - November .5% Operations: \$539,098.53
- Cash Fund Balance at the end of December (Banyon):
 - \$2,829,613.96
- CD's: ASB
 - General Reserve CD:
 - \$465,669.87
 - 4.1%
 - WPR CD:
 - \$102,013.31
 - 4.12
- Total Funds available to WPRD as of December 31st, 2023: \$3,413,321.47

MOTION by Owens, SECONDED by Jangula, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Liffbrig, Owens, Jangula, Heller, Roness. NAY: None. ABSENT: None.

EXECUTIVE DIRECTORS REPORT –

- Purchasing a series of computers to start a recycle program with all computers in the district
 - We are making sure that we have working computers for all operations at all times but need to make sure our infrastructure is up to date beforehand.
- Masterplan- Interstate just finished the survey and we the advisory committee will meet soon to review the results. Staff did a zoom call with Pros Consulting. information request for all maintenance operations. Pros consulting will be working with us on the CAPRA as well.
- Grants- The CVB grants is outstanding, we are expecting feedback in the upcoming weeks. The priority of this grant are:
 - RFCC Scoreboards, Harmon park pickleball, Davidson park tennis, Spring lake park Frisbee Golf.
 - The Heritage and Garrison grants are due in March and are focused on natural resource projects like our frisbee golf course and spring lake park.
- Davidson park Tennis Complex Restoration project is ongoing – fencing & spectator seating are the remaining projects to complete.
- Williston Water world is ongoing – constant progress with construction. The waterpark will now feature a ninja cross system.
- HR- Sandra turned in her resignation and was replaced by Selvia who was already working part time.
 - Selvia will expand on her janitorial responsibilities – we will not replace the Janitorial Manager position.
 - Auditors will be here mid-Jan to work on taxes.
 - Black mountain is proposed to start in March.
- Marketing/PR- All social media was down due to the holidays. Chaos Volleyball now has their own Facebook page. We are working on posting videos of programs and events.
 - 10th bday planning has started
 - The community needs survey was completed and we had a winner of the year free membership. 736 surveys were completed.
 - We added a page to our website specifically for sponsorship and donors to specific programs.
- Child sitting- 7 new kids in December and good numbers.
- Parks- working on the outdoor rink at Western Star. Flooding the rinks at Rickard & Davidson is underway as well.
 - SLP and Harmon lights are done for the season.
 - We are doing minor painting and maintenance at parks what can be done in the cold.
- Raymond- Ice is busy with 13 open skates, no Teton games as of yet but there are club games and practices. The upstairs. is busy with soccer, the ballin tournament and other vendor shows and sports. There are a lot of requests for private ice-skating parties, and we are trying our best to fit them in.
- Facility/Operations- ARC reservations are busy with travel and high school teams. All spring sports are already filling space and the turf, tennis and basketball courts are filled at all times.
 - Lockers are being replaced and repaired.
 - Spring reservations are filling up the facility.
 - The cage room has been the busiest that it has before, which will help with more space in the turf room.
 - Travel baseball, soccer and baseball will be 5 nights a week starting in March.

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- Maintenance- The light project is still in progress. The new night cleaners have been here a month, and everything is going well. The generator PM maintenance was completed.
- Aquatics- Lessons are going good with 46 kids in lessons. Private lessons are good and still have a waitlist. Aquacise averages about 10-15 per class. Swim fit started Jan 2nd. Youth swim fit also started. In-house training is ongoing to keep all guards up to date with training.
- Special Events- Puzzle palooza is the second Tuesday of every month. Date night will be at the Raymond center Feb 9-10.
 - Campus club is seeking sponsors to help with cost. They are fully staffed.
- Recreation- all winter programs are running and reaching higher numbers than ever in the past.
 - Highest number of boys basketball
 - Highest for chaos travel volleyball
 - Wonders swim lessons will be coming soon.
 - Working on the new app for rec programs so that information can be sent to parents faster.
- Fitness- Group and personal training numbers are steady.
 - We are now offering Silver and Fit and Active and fit to help with costs of memberships.

OLD BUSINESS –

- a. Williston Water World- Update provided in staff reports.

NEW BUSINESS –

- a. Facility Usage Agreement: WSC
 - a. Revisions for a one year agreement with a new fee and lowered the floor of the agreement with a cap of \$300,000. This is for one year. Rosters will now be due to guest services at a timely manner so that students that are no longer at the school do not receive a free membership. MOTION by Jangula , SECONDED by Owens. ROLL CALL AYE: Liffrig, Owens, Jangula, Heller, Roness. NAY: None. ABSENT: None.
- b. Policy #470 Sick Leave Bank- Update
 - a. If an employee goes over 480 hours it goes into the sick bank. There are hours that were there from people who no longer work here or have passed away. The new sick policy would only have the current employees to be included in the sick bank. The new cap would be 5000 hours instead of no cap.
 - b. Need to annually approve this policy due to the change in sick-bank committee members. MOTION by Owens , SECONDED by Jangula. ROLL CALL AYE: Liffrig, Owens, Jangula, Heller, Roness. NAY: None. ABSENT: None.
- c. Water License And Usage Agreement Contract: Municipal Golf Course-
 - a. The use of surface and sub surface water usage to irrigate or have full access and control to the water with the City of Williston. The only thing that changes is the usage of the surface water to use for irrigation. This contract does not change any current operations at the Municipal Golf Course. MOTION by Liffrig , SECONDED by Jangula. ROLL CALL AYE: Liffrig, Owens, Jangula, Heller, Roness. NAY: None. ABSENT: None.
- d. WPRD Vehicle Fleet RFQ
 - a. There are many vehicles that are no longer used on a daily basis we would like to move forward from those vehicles to subsidize our fleet to have safe and working vehicles. We would like to solicit dealers and firms to appraise what we have now to go towards new vehicles for WPRD operations. We are asking for board approval to

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send out a request for quotes, this is not a request to purchase at this time.
MOTION by Liffrig, SECONDED by Jangula. ROLL CALL AYE: Liffrig, Owens, Jangula,
Heller, Roness. NAY: None. ABSENT: None.

No correspondence or citizens to be heard.

MOTION Owens by SECONDED by Roness the meeting adjourns.

MOTION CARRIED.

ATTEST: Rhonda Ludlum, Fitness and Wellness Manager

*Check Summary Register©

January 2024

| Name | Check Date | Check Amt | |
|-----------------------------------|------------|--------------|-------------------------|
| 11000 WPRD Checking | | | |
| 204e PRO IT | 1/5/2024 | \$18,875.00 | |
| 205e TRACTOR SUPPLY CREDIT PLA | 1/5/2024 | \$119.98 | |
| 206e NDPERS | 1/8/2024 | \$45,567.40 | |
| 207e ND TAX COMMISSIONER | 1/17/2024 | \$89.54 | |
| 209e MERCHANT SERVICES | 1/31/2024 | \$165.75 | |
| 210e MERCHANT SERVICES | 1/31/2024 | \$165.75 | |
| 211e MERCHANT SERVICES | 1/30/2024 | \$165.75 | |
| 212e MERCHANT SERVICES | 1/30/2024 | \$165.75 | |
| 213e MERCHANT SERVICES | 1/31/2024 | \$104.99 | |
| 214e MERCHANT SERVICES | 1/30/2024 | \$237.27 | |
| 215e MERCHANT SERVICES | 1/30/2024 | \$683.58 | |
| 216e MERCHANT SERVICES | 1/30/2024 | \$810.12 | |
| 217e MERCHANT SERVICES | 1/30/2024 | \$3,205.44 | |
| 218e MERCHANT SERVICES | 1/30/2024 | \$952.33 | |
| 219e MONEY MOVERS | 1/30/2024 | \$17.00 | |
| 220e ASB | 1/30/2024 | \$30.00 | |
| 221e ASB | 1/30/2024 | \$15.00 | WIRE FEE |
| 224e WILLISTON BOYS BASEBALL | 1/12/2024 | \$283.00 | Transfer to Baseball |
| 81989 BASIN PRINTERS | 1/2/2024 | \$2,279.00 | |
| 81990 BORDER STATES INDUSTRIES I | 1/2/2024 | \$550.01 | |
| 81991 COLLIERS SECURITIES LLC | 1/2/2024 | \$500.00 | |
| 81992 CUB SCOUTS PACK 371 | 1/2/2024 | \$278.50 | |
| 81993 INTERSTATE POWER SYSTEMS | 1/2/2024 | \$2,014.42 | |
| 81994 JOHNSON CONTROLS | 1/2/2024 | \$4,647.87 | |
| 81995 LINDE GAS & EQUIPMENT INC | 1/2/2024 | \$71.00 | |
| 81996 MOOSE LODGE | 1/2/2024 | \$451.00 | HOLIDAY DRIVE 12/27/23 |
| 81997 MYERS AUTO PARTS | 1/2/2024 | \$259.09 | |
| 81998 STEPPING STONES | 1/2/2024 | \$708.50 | HOLIDAY LIGHTS 12-28-23 |
| 81999 TK ELEVATOR CORPORATION | 1/2/2024 | \$241.45 | |
| 82000 MR SHINE LLC | 1/2/2024 | \$3,125.00 | |
| 82001 BERTHOLD ACTIVITIES BOOSTE | 1/5/2024 | \$400.00 | |
| 82002 COLLIN MCCUISTION | 1/5/2024 | \$75.00 | 3 GAMES @ \$25 |
| 82003 ELECTRIC & MAGNETO INC | 1/5/2024 | \$30.53 | |
| 82004 FERGUSON WATERWORKS #25 | 1/5/2024 | \$142.30 | |
| 82005 HILL ENTERPRISES | 1/5/2024 | \$524.75 | |
| 82006 HOLMAN, MARSHALL | 1/5/2024 | \$124.85 | |
| 82007 MDU | 1/5/2024 | \$1,122.07 | |
| 82008 ODP BUSINESS SOLUTIONS | 1/5/2024 | \$349.98 | |
| 82009 ROSS, MISTY | 1/5/2024 | \$150.00 | |
| 82010 THE SHERWIN-WILLIAMS CO | 1/5/2024 | \$12.79 | |
| 82011 SP&E INC | 1/5/2024 | \$4,700.00 | |
| 82012 USA SOFTBALL OF ND | 1/5/2024 | \$3,336.00 | |
| 82013 VERIZON | 1/5/2024 | \$766.32 | |
| 82014 ALLGUARD SECURITY LLC | 1/9/2024 | \$72.00 | |
| 82015 CENTRAL DOOR & HARDWARE I | 1/9/2024 | \$49.50 | |
| 82016 CITY OF WILLISTON | 1/9/2024 | \$2,478.71 | |
| 82017 FLOWRIDER, INC | 1/9/2024 | \$499.00 | |
| 82018 GRAINGER | 1/9/2024 | \$375.77 | |
| 82019 HORIZON RESOURCES | 1/9/2024 | \$221.34 | |
| 82020 LES MILLS UNITED STATES TRA | 1/9/2024 | \$798.00 | |
| 82021 NORTHWEST CONTAINER | 1/9/2024 | \$250.00 | |
| 82022 WP&R PAYROLL ACCT | 1/10/2024 | \$134,831.48 | |
| 82023 AMUSEMENT WHOLESALE | 1/12/2024 | \$14,398.00 | |
| 82024 ASSOCIATED SUPPLY COMPAN | 1/12/2024 | \$5,086.74 | |

*Check Summary Register©

January 2024

| Name | Check Date | Check Amt | |
|-------|-----------------------------|-----------|----------------------------------|
| 82025 | AVI SYSTEMS, INC. | 1/12/2024 | \$586.04 |
| 82026 | BOBCAT OF WILLISTON | 1/12/2024 | \$18,000.00 Mowers |
| 82027 | BORDER STEEL | 1/12/2024 | \$415.78 |
| 82028 | CHRISTMAS FOR KIDS | 1/12/2024 | \$367.50 Holiday Lights 12-26-23 |
| 82029 | CVB | 1/12/2024 | \$245.53 Holiday Lights 12-29-23 |
| 82030 | MISSION AWARDS | 1/12/2024 | \$1,959.00 |
| 82031 | AALIYAH BERTELSEN | 1/19/2024 | \$138.00 2 GAMES @ \$14 |
| 82032 | ALL SEASON SPORT ABOUT INC | 1/19/2024 | \$5,059.92 |
| 82033 | COLLIN MCCUISTION | 1/19/2024 | \$50.00 2 GAMES @ \$25 |
| 82034 | CRAIGS SALES-SERVICE-RENTA | 1/19/2024 | \$1,809.67 |
| 82035 | DEXTER YOHAN | 1/19/2024 | \$28.00 2 GAMES @ \$14 |
| 82036 | DOUBLE EE SERVICES INC | 1/19/2024 | \$64.11 |
| 82037 | FRANCISCO VEGA | 1/19/2024 | \$75.00 1 GAMES @ \$35 |
| 82038 | GRAINGER | 1/19/2024 | \$3,744.77 |
| 82039 | MARCO TECHNOLOGIES LLC | 1/19/2024 | \$333.58 |
| 82040 | NEMONT | 1/19/2024 | \$1,692.87 |
| 82041 | NORBY GOLF COURSE DESIGN, | 1/19/2024 | \$6,000.00 |
| 82042 | TEVIN DIETZ | 1/19/2024 | \$55.00 2 GAMES @ \$27.50 |
| 82043 | THE TESSMAN COMPANY | 1/19/2024 | \$228.00 |
| 82044 | THOMAS JARED MOSS | 1/19/2024 | \$27.50 1 GAMES @ \$27.50 |
| 82045 | WATFORD CITY YOUTH BASKET | 1/19/2024 | \$100.00 |
| 82046 | WAUSAU EQUIPMENT COMPAN | 1/19/2024 | \$1,852.70 |
| 82047 | WILLIAM J WATSON | 1/19/2024 | \$70.00 2 GAMES @ \$35 |
| 82048 | WIPES LLC | 1/19/2024 | \$4,602.80 |
| 82049 | WPR GENERAL REVENUE ACCT | 1/24/2024 | \$537,941.19 |
| 82050 | WP&R PAYROLL ACCT | 1/25/2024 | \$136,942.66 |
| 82052 | A-1 SPRINKLERS | 1/26/2024 | \$2,950.00 |
| 82053 | AALIYAH BERTELSEN | 1/26/2024 | \$138.00 5 GAMES @ \$22 |
| 82054 | ASB/VISA | 1/26/2024 | \$20,013.44 |
| 82055 | BRIANNA FUCHS | 1/26/2024 | \$66.00 3 GAMES @ \$22 |
| 82056 | CAPITAL ONE | 1/26/2024 | \$802.64 |
| 82057 | DACOTAH PAPER CO | 1/26/2024 | \$1,817.32 |
| 82058 | DONALD SMITH | 1/26/2024 | \$35.00 1 GAME @ \$35 |
| 82059 | ELIZABETH NYQUIST | 1/26/2024 | \$22.00 1 GAMES @ \$22 |
| 82060 | EXTREME CLEANING INC | 1/26/2024 | \$550.00 |
| 82061 | FRANCISCO VEGA | 1/26/2024 | \$70.00 2 GAME @ \$35 |
| 82062 | INTERSTATE ENGINEERING | 1/26/2024 | \$14,400.00 |
| 82063 | KELLEY, KAITLYN | 1/26/2024 | \$185.00 |
| 82064 | KS STATEBANK | 1/26/2024 | \$9,660.80 |
| 82065 | MDU | 1/26/2024 | \$57,990.17 |
| 82066 | MECAYLA RALPH | 1/26/2024 | \$94.00 2 GAMES @ \$14 |
| 82067 | MENARDS | 1/26/2024 | \$5,170.44 |
| 82068 | MIDCONTINENT COMMUNICATIO | 1/26/2024 | \$208.62 |
| 82069 | MR SHINE LLC | 1/26/2024 | \$3,125.00 |
| 82070 | PIPPIN LAW FIRM | 1/26/2024 | \$140.00 |
| 82071 | PRO SAFE SERVICES | 1/26/2024 | \$300.00 |
| 82072 | QUALITY SERVICE WITH COFFE | 1/26/2024 | \$247.50 |
| 82073 | STEVE GRAHAM TRUCKING INC | 1/26/2024 | \$87,800.00 |
| 82074 | TENASEY LEISY | 1/26/2024 | \$22.00 1 GAME @ \$22 |
| 82075 | TEVIN DIETZ | 1/26/2024 | \$27.50 1 GAME @ \$27.50 |
| 82076 | WILLIAM J WATSON | 1/26/2024 | \$70.00 2 GAMES @ \$35 |
| 82077 | WILLISTON FORCE BASKETBAL | 1/26/2024 | \$500.00 |
| 82078 | CITY OF WILLISTON | 1/30/2024 | \$4,655.87 0173 |
| 82079 | DIVISION OF FOOD AND LODGIN | 1/30/2024 | \$165.00 |
| 82080 | DAKOTA SUPPLY GROUP | 1/30/2024 | \$608.48 |

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January 2024

| | Name | Check Date | Check Amt |
|-------|-------------------------|-------------------|---------------------------|
| 82081 | EMRYS LOCKSMITHING | 1/30/2024 | \$240.00 |
| 82082 | GRONDAHL RECREATION INC | 1/30/2024 | \$1,383.00 |
| 82083 | JUDE GABUTAN | 1/30/2024 | \$70.00 2 GAMES @ \$35 |
| 82084 | KADIN FINDERS | 1/30/2024 | \$55.00 2 GAMES @ \$27.50 |
| 82085 | MECAYLA RALPH | 1/30/2024 | \$28.00 2 GAMES @ \$ 14 |
| 82086 | PRO IT | 1/30/2024 | \$4,974.75 |
| 82087 | MR SHINE LLC | 1/30/2024 | \$3,125.00 |
| | Total Checks | | \$1,201,674.77 |

***Check Detail Register©**

January 2024

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
|----------------------------|-----------------|----------------------------|-------------|-----------|---------|
| 11000 WPRD Checking | | | | | |
| 204 e | 01/05/24 | PRO IT | | | |
| | E 100-41110-111 | IT Services | | 2181 | |
| | | Total | \$18,875.00 | | |
| 205 e | 01/05/24 | TRACTOR SUPPLY CREDIT PLAN | | | |
| | E 100-41120-952 | Equipment Repair | | 300549120 | |
| | | Total | \$119.98 | | |
| 206 e | 01/08/24 | NDPERS | | | |
| | E 100-41110-118 | Health Insurance | | | |
| | | Total | \$45,567.40 | | |
| 207 e | 01/17/24 | ND TAX COMMISSIONER | | | |
| | E 100-41110-115 | Sales Tax | | | |
| | | Total | \$89.54 | | |
| 209 e | 01/31/24 | MERCHANT SERVICES | | | |
| | E 100-41110-103 | Credit Card Processing Pa | | | |
| | | Total | \$165.75 | | |
| 210 e | 01/31/24 | MERCHANT SERVICES | | | |
| | E 100-41110-103 | Credit Card Processing Pa | | | |
| | | Total | \$165.75 | | |
| 211 e | 01/30/24 | MERCHANT SERVICES | | | |
| | E 100-41110-103 | Credit Card Processing Pa | | | |
| | | Total | \$165.75 | | |
| 212 e | 01/30/24 | MERCHANT SERVICES | | | |
| | E 100-41110-103 | Credit Card Processing Pa | | | |
| | | Total | \$165.75 | | |
| 213 e | 01/31/24 | MERCHANT SERVICES | | | |
| | E 100-41110-103 | Credit Card Processing Pa | | | |
| | | Total | \$104.99 | | |
| 214 e | 01/30/24 | MERCHANT SERVICES | | | |
| | E 100-41110-103 | Credit Card Processing Pa | | | |
| | | Total | \$237.27 | | |
| 215 e | 01/30/24 | MERCHANT SERVICES | | | |
| | E 100-41110-103 | Credit Card Processing Pa | | | |
| | | Total | \$683.58 | | |
| 216 e | 01/30/24 | MERCHANT SERVICES | | | |
| | E 100-41110-103 | Credit Card Processing Pa | | | |
| | | Total | \$810.12 | | |
| 217 e | 01/30/24 | MERCHANT SERVICES | | | |
| | E 100-41110-103 | Credit Card Processing Pa | | | |
| | | Total | \$3,205.44 | | |
| 218 e | 01/30/24 | MERCHANT SERVICES | | | |

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January 2024

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
|-----------------|------------|--------------------------------------|------------|-------------|------------------------|
| E 100-41110-103 | | Credit Card Processing Pa | \$952.33 | | |
| | | Total | \$952.33 | | |
| 219 e | 01/30/24 | MONEY MOVERS | | | |
| E 100-41110-134 | | Memberships & Subscripti | \$17.00 | | |
| | | Total | \$17.00 | | |
| 220 e | 01/30/24 | ASB | | | |
| E 100-41110-139 | | Bank Fee | \$30.00 | | |
| | | Total | \$30.00 | | |
| 221 e | 01/30/24 | ASB | | | |
| E 100-41110-139 | | Bank Fee | \$15.00 | | WIRE FEE |
| | | Total | \$15.00 | | |
| 224 e | 01/12/24 | WILLISTON BOYS BASEBALL | | | |
| E 100-41600-501 | | Baseball (Finance Use ON | \$283.00 | | Transfer to Baseball |
| | | Total | \$283.00 | | |
| 81989 | 01/02/24 | BASIN PRINTERS | | | |
| E 100-41200-250 | | Advertising | \$2,279.00 | 62949 | |
| | | Total | \$2,279.00 | | |
| 81990 | 01/02/24 | BORDER STATES INDUSTRIES INC | | | |
| E 100-41120-205 | | Operation Supplies | \$63.44 | 927492395 | |
| E 100-41120-205 | | Operation Supplies | \$190.32 | 927501400 | |
| E 100-42700-947 | | Building Maintenance | \$296.25 | 927616152 | |
| | | Total | \$550.01 | | |
| 81991 | 01/02/24 | COLLIERS SECURITIES LLC | | | |
| E 100-41110-112 | | Contracted Services | \$500.00 | | |
| | | Total | \$500.00 | | |
| 81992 | 01/02/24 | CUB SCOUTS PACK 371 | | | |
| E 100-41120-206 | | SLP Holiday Lights Drive | \$278.50 | | |
| | | Total | \$278.50 | | |
| 81993 | 01/02/24 | INTERSTATE POWER SYSTEMS | | | |
| E 100-42700-952 | | Equipment Repair | \$2,014.42 | 8062673 | |
| | | Total | \$2,014.42 | | |
| 81994 | 01/02/24 | JOHNSON CONTROLS | | | |
| E 100-42700-362 | | HVAC Maintenance | \$4,647.87 | 1-131685614 | |
| | | Total | \$4,647.87 | | |
| 81995 | 01/02/24 | LINDE GAS & EQUIPMENT INC | | | |
| E 100-41120-205 | | Operation Supplies | \$71.00 | 40332936 | |
| | | Total | \$71.00 | | |
| 81996 | 01/02/24 | MOOSE LODGE | | | |
| E 100-41120-206 | | SLP Holiday Lights Drive | \$451.00 | | HOLIDAY DRIVE 12/27/23 |
| | | Total | \$451.00 | | |
| 81997 | 01/02/24 | MYERS AUTO PARTS | | | |

***Check Detail Register©**

January 2024

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
|-----------------|------------|---|------------|-------------|-------------------------|
| E 100-41120-952 | | Equipment Repair | (\$5.28) | | Early Pay Discount |
| E 100-41120-952 | | Equipment Repair | \$38.90 | 282873 | |
| E 100-41120-958 | | Vehicle Maintenance | \$127.13 | 285136 | |
| E 100-41120-952 | | Equipment Repair | \$10.06 | 285722 | |
| E 100-41120-958 | | Vehicle Maintenance | \$31.20 | 287526 | |
| E 100-41120-205 | | Operation Supplies | \$57.08 | 287720 | |
| | | Total | \$259.09 | | |
| 81998 | 01/02/24 | STEPPING STONES | | | |
| E 100-41120-206 | | SLP Holiday Lights Drive | \$350.00 | | HOLIDAY LIGHTS 12-28-23 |
| E 100-41120-206 | | SLP Holiday Lights Drive | \$358.50 | | HOLIDAY LIGHTS 12-30-23 |
| | | Total | \$708.50 | | |
| 81999 | 01/02/24 | TK ELEVATOR CORPORATION | | | |
| E 100-41110-112 | | Contracted Services | \$241.45 | 30007660235 | |
| | | Total | \$241.45 | | |
| 82000 | 01/02/24 | MR SHINE LLC | | | |
| E 100-41110-112 | | Contracted Services | \$3,125.00 | | |
| | | Total | \$3,125.00 | | |
| 82001 | 01/05/24 | BERTHOLD ACTIVITIES BOOSTER CLUB | | | |
| E 100-41600-592 | | WBBC Fundraiser | \$200.00 | | BLACK |
| E 100-41600-592 | | WBBC Fundraiser | \$200.00 | | ORANGE |
| | | Total | \$400.00 | | |
| 82002 | 01/05/24 | COLLIN MCCUISTION | | | |
| E 100-41700-603 | | Adult Flag FB Staff | \$75.00 | | 3 GAMES @ \$25 |
| | | Total | \$75.00 | | |
| 82003 | 01/05/24 | ELECTRIC & MAGNETO INC | | | |
| E 100-41120-952 | | Equipment Repair | \$30.53 | 82493 | |
| | | Total | \$30.53 | | |
| 82004 | 01/05/24 | FERGUSON WATERWORKS #2516 | | | |
| E 100-42600-953 | | Irrigation Supplies | \$142.30 | 474486 | |
| | | Total | \$142.30 | | |
| 82005 | 01/05/24 | HILL ENTERPRISES | | | |
| E 100-42700-950 | | Janitorial Supplies | \$149.25 | 49492 | |
| E 100-42700-950 | | Janitorial Supplies | \$226.25 | 50126 | |
| E 100-42700-950 | | Janitorial Supplies | \$149.25 | 50727 | |
| | | Total | \$524.75 | | |
| 82006 | 01/05/24 | HOLMAN, MARSHALL | | | |
| E 100-41110-109 | | Refunds | \$124.85 | 2241733 | |
| | | Total | \$124.85 | | |
| 82007 | 01/05/24 | MDU | | | |
| E 100-41130-955 | | Utility Services | \$253.30 | | |
| E 100-41130-955 | | Utility Services | \$53.03 | | |
| E 100-41120-955 | | Utility Services | \$45.25 | | |
| E 100-41120-955 | | Utility Services | \$602.86 | | |

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|-----------------|------------|--|------------|-------------|---------|
| E 100-41120-955 | | Utility Services | \$167.63 | | |
| | | Total | \$1,122.07 | | |
| 82008 | 01/05/24 | ODP BUSINESS SOLUTIONS | | | |
| E 100-41110-107 | | Office Supplies | \$349.98 | 34630796400 | |
| | | Total | \$349.98 | | |
| 82009 | 01/05/24 | ROSS, MISTY | | | |
| E 100-41110-109 | | Refunds | \$150.00 | 2241701 | |
| | | Total | \$150.00 | | |
| 82010 | 01/05/24 | THE SHERWIN-WILLIAMS CO | | | |
| E 100-41120-949 | | Construction Materials | \$12.79 | 1256 | |
| | | Total | \$12.79 | | |
| 82011 | 01/05/24 | SP&E INC | | | |
| E 100-42700-947 | | Building Maintenance | \$4,700.00 | 8237498 | |
| | | Total | \$4,700.00 | | |
| 82012 | 01/05/24 | USA SOFTBALL OF ND | | | |
| E 100-41700-615 | | Softball Equipment | \$2,736.00 | 2420 | |
| E 100-41600-513 | | Fast Pitch Boom Equipme | \$600.00 | 2423 | |
| | | Total | \$3,336.00 | | |
| 82013 | 01/05/24 | VERIZON | | | |
| E 100-41110-106 | | Telephones | \$766.32 | 9952506163 | |
| | | Total | \$766.32 | | |
| 82014 | 01/09/24 | ALLGUARD SECURITY LLC | | | |
| E 100-41110-112 | | Contracted Services | \$72.00 | 7039 | |
| | | Total | \$72.00 | | |
| 82015 | 01/09/24 | CENTRAL DOOR & HARDWARE INC | | | |
| E 100-42700-947 | | Building Maintenance | \$49.50 | 214185 | |
| | | Total | \$49.50 | | |
| 82016 | 01/09/24 | CITY OF WILLISTON | | | |
| E 100-41120-957 | | Fuel | \$1,608.91 | 47146 | |
| E 100-41120-956 | | Water/Sewer/Garbage Ser | \$869.80 | 910104 | |
| | | Total | \$2,478.71 | | |
| 82017 | 01/09/24 | FLOWRIDER, INC | | | |
| E 100-42800-379 | | Equipment & Supplies | \$499.00 | SOINV-601 | |
| | | Total | \$499.00 | | |
| 82018 | 01/09/24 | GRAINGER | | | |
| E 100-42700-947 | | Building Maintenance | \$213.10 | 9944153163 | |
| E 100-42700-357 | | Plumbing Maintenance | \$62.96 | 9944942474 | |
| E 100-42700-357 | | Plumbing Maintenance | \$99.71 | 9947838026 | |
| | | Total | \$375.77 | | |
| 82019 | 01/09/24 | HORIZON RESOURCES | | | |
| E 100-42500-304 | | Zamboni Maintenance & S | \$164.22 | 987624 | |
| E 100-42500-304 | | Zamboni Maintenance & S | \$57.12 | 992807 | |

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| | | Total | \$221.34 | | |
| 82020 | 01/09/24 | LES MILLS UNITED STATES TRADING | | | |
| E 100-41800-662 | | Les Mills Class Dues | \$798.00 | 364289 | |
| | | Total | \$798.00 | | |
| 82021 | 01/09/24 | NORTHWEST CONTAINER | | | |
| E 100-41120-205 | | Operation Supplies | \$250.00 | 11169 | |
| | | Total | \$250.00 | | |
| 82022 | 01/10/24 | WP&R PAYROLL ACCT | | | |
| G 100-13100 | | Transfer | \$134,831.48 | | |
| | | Total | \$134,831.48 | | |
| 82023 | 01/12/24 | AMUSEMENT WHOLESALE | | | |
| E 100-41500-420 | | Special Event Supplies | \$14,398.00 | 659 | |
| | | Total | \$14,398.00 | | |
| 82024 | 01/12/24 | ASSOCIATED SUPPLY COMPANY, INC | | | |
| E 100-42800-375 | | Chemicals | \$1,500.48 | 103536 | |
| E 100-42800-375 | | Chemicals | \$3,586.26 | 103542 | |
| | | Total | \$5,086.74 | | |
| 82025 | 01/12/24 | AVI SYSTEMS, INC. | | | |
| E 100-41110-111 | | IT Services | \$285.00 | 88931796 | |
| E 100-42700-947 | | Building Maintenance | \$301.04 | 88931988 | |
| | | Total | \$586.04 | | |
| 82026 | 01/12/24 | BOBCAT OF WILLISTON | | | |
| E 100-41120-207 | | New Equipment | \$18,000.00 | 26449W | Mowers |
| | | Total | \$18,000.00 | | |
| 82027 | 01/12/24 | BORDER STEEL | | | |
| E 100-41120-949 | | Construction Materials | \$369.72 | 99641 | |
| E 100-41120-949 | | Construction Materials | \$46.06 | 99652 | |
| | | Total | \$415.78 | | |
| 82028 | 01/12/24 | CHRISTMAS FOR KIDS | | | |
| E 100-41120-206 | | SLP Holiday Lights Drive | \$367.50 | | Holiday Lights 12-26-23 |
| | | Total | \$367.50 | | |
| 82029 | 01/12/24 | CVB | | | |
| E 100-41120-206 | | SLP Holiday Lights Drive | \$245.53 | | Holiday Lights 12-29-23 |
| | | Total | \$245.53 | | |
| 82030 | 01/12/24 | MISSION AWARDS | | | |
| E 100-41600-558 | | Tournament Awards | \$1,959.00 | 21559 | |
| | | Total | \$1,959.00 | | |
| 82031 | 01/19/24 | AALIYAH BERTELSEN | | | |
| E 100-41700-606 | | Basketball Staff | \$28.00 | | 2 GAMES @ \$14 |
| E 100-41700-622 | | Volleyball Staff | \$110.00 | | 5 GAMES @ \$22 |
| | | Total | \$138.00 | | |

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| 82032 | 01/19/24 | ALL SEASON SPORT ABOUT INC | | | |
| E 100-41600-559 | | Tournament Supplies | \$334.91 | 152073 | |
| E 100-41600-559 | | Tournament Supplies | (\$29.99) | 152080 | |
| E 100-41800-653 | | Women & Weights Suppli | \$240.00 | 152112 | |
| E 100-41110-117 | | Uniforms Full Time | \$4,515.00 | 152137 | |
| | | Total | \$5,059.92 | | |
| 82033 | 01/19/24 | COLLIN MCCUISTION | | | |
| E 100-41700-603 | | Adult Flag FB Staff | \$50.00 | | 2 GAMES @ \$25 |
| | | Total | \$50.00 | | |
| 82034 | 01/19/24 | CRAIGS SALES-SERVICE-RENTAL | | | |
| E 100-41120-952 | | Equipment Repair | \$38.95 | 35022 | |
| E 100-41120-205 | | Operation Supplies | \$167.56 | 35336 | |
| E 100-41120-952 | | Equipment Repair | \$213.79 | 5276 | |
| E 100-42500-304 | | Zamboni Maintenance & S | \$714.90 | 96168 | |
| E 100-41120-948 | | Tools | \$674.47 | 96171 | |
| | | Total | \$1,809.67 | | |
| 82035 | 01/19/24 | DEXTER YOHAN | | | |
| E 100-41700-606 | | Basketball Staff | \$28.00 | | 2 GAMES @ \$14 |
| | | Total | \$28.00 | | |
| 82036 | 01/19/24 | DOUBLE EE SERVICES INC | | | |
| E 100-42500-303 | | Compressor Repair | \$64.11 | 70868963 | |
| | | Total | \$64.11 | | |
| 82037 | 01/19/24 | FRANCISCO VEGA | | | |
| E 100-41700-606 | | Basketball Staff | \$35.00 | | 1 GAMES @ \$35 |
| E 100-41700-606 | | Basketball Staff | \$40.00 | | 1 GAMES @ \$40 |
| | | Total | \$75.00 | | |
| 82038 | 01/19/24 | GRAINGER | | | |
| E 100-42700-947 | | Building Maintenance | \$81.36 | 9948304291 | |
| E 100-42700-362 | | HVAC Maintenance | \$1,647.53 | 9953281186 | |
| E 100-42700-362 | | HVAC Maintenance | \$803.41 | 9953281194 | |
| E 100-42700-363 | | Lights Maintenance | \$1,107.45 | 9957101943 | |
| E 100-42700-363 | | Lights Maintenance | \$105.02 | 9957101950 | |
| | | Total | \$3,744.77 | | |
| 82039 | 01/19/24 | MARCO TECHNOLOGIES LLC | | | |
| E 100-41110-112 | | Contracted Services | \$333.58 | 519713671 | |
| | | Total | \$333.58 | | |
| 82040 | 01/19/24 | NEMONT | | | |
| E 100-41110-106 | | Telephones | \$1,692.87 | | |
| | | Total | \$1,692.87 | | |
| 82041 | 01/19/24 | NORBY GOLF COURSE DESIGN, INC | | | |
| E 100-41110-142 | | Master Plan | \$6,000.00 | 2402 | |
| | | Total | \$6,000.00 | | |
| 82042 | 01/19/24 | TEVIN DIETZ | | | |

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| E 100-41700-606 | | Basketball Staff | \$55.00 | | 2 GAMES @ \$27.50 |
| | | Total | \$55.00 | | |
| 82043 | 01/19/24 | THE TESSMAN COMPANY | | | |
| E 100-42600-948 | | Tools | \$228.00 | S387880 | |
| | | Total | \$228.00 | | |
| 82044 | 01/19/24 | THOMAS JARED MOSS | | | |
| E 100-41700-606 | | Basketball Staff | \$27.50 | | 1 GAMES @ \$27.50 |
| | | Total | \$27.50 | | |
| 82045 | 01/19/24 | WATFORD CITY YOUTH BASKETBALL | | | |
| E 100-41600-592 | | WBBC Fundraiser | \$100.00 | | |
| | | Total | \$100.00 | | |
| 82046 | 01/19/24 | WAUSAU EQUIPMENT COMPANY | | | |
| E 100-41120-952 | | Equipment Repair | \$1,852.70 | 8851953 | |
| | | Total | \$1,852.70 | | |
| 82047 | 01/19/24 | WILLIAM J WATSON | | | |
| E 100-41700-606 | | Basketball Staff | \$70.00 | | 2 GAMES @ \$35 |
| | | Total | \$70.00 | | |
| 82048 | 01/19/24 | WIPES LLC | | | |
| E 100-42700-950 | | Janitorial Supplies | \$4,602.80 | 1541 | |
| | | Total | \$4,602.80 | | |
| 82049 | 01/24/24 | WPR GENERAL REVENUE ACCT | | | |
| E 100-41110-101 | | Revenue Bond Payment | \$537,941.19 | | |
| | | Total | \$537,941.19 | | |
| 82050 | 01/25/24 | WP&R PAYROLL ACCT | | | |
| G 100-13100 | | Transfer | \$136,942.66 | | |
| | | Total | \$136,942.66 | | |
| 82052 | 01/26/24 | A-1 SPRINKLERS | | | |
| E 100-41120-953 | | Irrigation Supplies | \$2,950.00 | 2747 | |
| | | Total | \$2,950.00 | | |
| 82053 | 01/26/24 | AALIYAH BERTELSEN | | | |
| E 100-41700-622 | | Volleyball Staff | \$110.00 | | 5 GAMES @ \$22 |
| E 100-41700-606 | | Basketball Staff | \$28.00 | | 2 GAMES @ \$14 |
| | | Total | \$138.00 | | |
| 82054 | 01/26/24 | ASB/VISA | | | |
| E 100-42800-379 | | Equipment & Supplies | \$412.10 | | |
| E 100-41110-134 | | Memberships & Subscripti | \$165.00 | | |
| E 100-41110-108 | | Postage | \$99.60 | | |
| E 100-42700-948 | | Tools | \$265.90 | | |
| E 100-42700-948 | | Tools | (\$193.06) | | |
| E 100-42700-356 | | Pro Shop Supplies | \$36.38 | | |
| E 100-42700-356 | | Pro Shop Supplies | \$158.20 | | |
| E 100-41110-107 | | Office Supplies | \$17.40 | | |

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| E 100-42700-947 | | Building Maintenance | \$696.00 | | |
| E 100-41110-107 | | Office Supplies | \$85.48 | | |
| E 100-41110-107 | | Office Supplies | \$279.98 | | |
| E 100-41110-111 | | IT Services | \$38.98 | | |
| E 100-42700-364 | | Facility Rec Supplies | \$1,139.88 | | |
| E 100-41110-107 | | Office Supplies | \$29.98 | | |
| E 100-41600-535 | | Soccer Equipment | \$55.91 | | |
| E 100-41110-107 | | Office Supplies | \$39.95 | | |
| E 100-41110-107 | | Office Supplies | \$55.72 | | |
| E 100-42800-379 | | Equipment & Supplies | \$54.99 | | |
| E 100-41600-529 | | AAU Volleyball Staff | \$58.32 | | |
| E 100-41600-529 | | AAU Volleyball Staff | \$330.31 | | |
| E 100-41110-107 | | Office Supplies | \$9.99 | | |
| E 100-41110-107 | | Office Supplies | \$18.39 | | |
| E 100-42700-364 | | Facility Rec Supplies | \$555.18 | | |
| E 100-41110-111 | | IT Services | \$329.00 | | |
| E 100-41110-134 | | Memberships & Subscripti | \$179.00 | | |
| E 100-41110-107 | | Office Supplies | \$24.03 | | |
| E 100-41110-107 | | Office Supplies | \$14.99 | | |
| E 100-41600-559 | | Tournament Supplies | \$93.99 | | |
| E 100-41600-559 | | Tournament Supplies | \$59.96 | | |
| E 100-41110-107 | | Office Supplies | \$39.96 | | |
| E 100-41110-111 | | IT Services | \$45.99 | | |
| E 100-42700-364 | | Facility Rec Supplies | \$34.98 | | |
| E 100-41110-141 | | Heat Press/Cricut Supplie | \$25.18 | | |
| E 100-42500-947 | | Building Maintenance | \$149.99 | | |
| E 100-42700-360 | | WBSD #7 | \$505.00 | | |
| E 100-41600-513 | | Fast Pitch Boom Equipme | \$505.00 | | |
| E 100-41110-111 | | IT Services | (\$38.98) | | |
| E 100-41110-107 | | Office Supplies | \$8.99 | | |
| E 100-41110-107 | | Office Supplies | \$13.48 | | |
| E 100-41120-949 | | Construction Materials | \$542.91 | | |
| E 100-41130-234 | | Ballpark Advertising Maint | \$99.72 | | |
| E 100-41800-655 | | Meal Prep 101 Supplies | \$7.19 | | |
| E 100-41800-659 | | Fitness Equipment | \$462.57 | | |
| E 100-41600-525 | | AAU Volleyball Equipment | \$53.99 | | |
| E 100-41110-107 | | Office Supplies | (\$10.17) | | |
| E 100-41110-134 | | Memberships & Subscripti | \$21.59 | | |
| E 100-41110-134 | | Memberships & Subscripti | \$9.95 | | |
| E 100-41110-134 | | Memberships & Subscripti | \$159.56 | | |
| E 100-42700-358 | | Facility Supplies | \$2,841.85 | | |
| E 100-42700-358 | | Facility Supplies | (\$65.00) | | |
| E 100-41800-660 | | Fitness General Supplies | \$80.90 | | |
| E 100-41500-408 | | KNO Supplies | \$199.02 | | |
| E 100-41800-660 | | Fitness General Supplies | \$300.00 | | |
| E 100-41800-659 | | Fitness Equipment | \$1,599.98 | | |
| E 100-41200-250 | | Advertising | \$109.80 | | |
| E 100-41200-250 | | Advertising | \$59.99 | | |
| E 100-42700-351 | | Child Sitting Supplies | \$213.09 | | |
| E 100-42700-351 | | Child Sitting Supplies | \$22.25 | | |
| E 100-41200-250 | | Advertising | \$172.55 | | |

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| E 100-41600-514 | | Fast Pitch Boom Fundrais | \$29.98 | | |
| E 100-41200-253 | | Public Relations | \$12.96 | | |
| E 100-41200-253 | | Public Relations | \$927.20 | | |
| E 100-41200-253 | | Public Relations | \$28.08 | | |
| E 100-41200-250 | | Advertising | \$208.90 | | |
| E 100-41200-253 | | Public Relations | \$764.50 | | |
| E 100-41200-253 | | Public Relations | \$12.00 | | |
| E 100-41200-253 | | Public Relations | (\$12.96) | | |
| E 100-41200-250 | | Advertising | \$80.99 | | |
| E 100-41110-106 | | Telephones | \$2.99 | | |
| E 100-42500-306 | | Ice Skate Maintenance | \$307.75 | | |
| E 100-42600-334 | | Golf Course Improvement | \$61.91 | | |
| E 100-41110-132 | | Staff Travel | \$20.85 | | |
| E 100-41700-620 | | Volleyball Awards | \$445.60 | | |
| E 100-41600-505 | | Cheer Uniforms | \$537.00 | | |
| E 100-41110-134 | | Memberships & Subscripti | \$399.00 | | |
| E 100-41600-525 | | AAU Volleyball Equipment | \$223.74 | | |
| E 100-41700-621 | | Volleyball Equipment | \$223.75 | | |
| E 100-42700-358 | | Facility Supplies | \$223.75 | | |
| E 100-42700-364 | | Facility Rec Supplies | \$223.75 | | |
| E 100-41600-559 | | Tournament Supplies | \$202.98 | | |
| E 100-41700-604 | | Basketball Awards | \$50.00 | | |
| E 100-41700-604 | | Basketball Awards | \$11.87 | | |
| E 100-41500-402 | | Date Night Supplies | \$236.00 | | |
| E 100-41500-422 | | Puzzle Palooza Supplies | \$112.23 | | |
| E 100-41500-402 | | Date Night Supplies | \$68.75 | | |
| E 100-41500-402 | | Date Night Supplies | \$576.90 | | |
| E 100-41500-402 | | Date Night Supplies | \$63.96 | | |
| E 100-41500-402 | | Date Night Supplies | \$29.99 | | |
| E 100-41500-422 | | Puzzle Palooza Supplies | \$80.00 | | |
| E 100-41500-402 | | Date Night Supplies | \$39.60 | | |
| E 100-41500-402 | | Date Night Supplies | \$105.89 | | |
| E 100-41110-133 | | Staff Retention/Team Buil | \$430.65 | | |
| | | Total | \$20,013.44 | | |
| <hr/> | | | | | |
| 82055 | 01/26/24 | BRIANNA FUCHS | | | |
| E 100-41700-622 | | Volleyball Staff | \$66.00 | | 3 GAMES @ \$22 |
| | | Total | \$66.00 | | |
| <hr/> | | | | | |
| 82056 | 01/26/24 | CAPITAL ONE | | | |
| E 100-42800-999 | | First Aid Supplies | \$50.91 | | |
| E 100-42700-999 | | First Aid Supplies | \$101.83 | | |
| E 100-41500-420 | | Special Event Supplies | \$41.96 | | |
| E 100-41110-111 | | IT Services | \$37.86 | | |
| E 100-41110-111 | | IT Services | (\$24.88) | | |
| E 100-41110-113 | | Hospitality | \$36.28 | | |
| E 100-42700-358 | | Facility Supplies | \$37.22 | | |
| E 100-41800-663 | | Senior Program Supplies | \$41.98 | | |
| E 100-41800-655 | | Meal Prep 101 Supplies | \$257.53 | | |
| E 100-41800-655 | | Meal Prep 101 Supplies | \$44.95 | | |
| E 100-41110-133 | | Staff Retention/Team Buil | \$177.00 | | |

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| Total | | | \$802.64 | | |
| 82057 | 01/26/24 | DACOTAH PAPER CO | | | |
| E 100-42700-950 | | Janitorial Supplies | (\$18.36) | | |
| E 100-42700-950 | | Janitorial Supplies | \$1,835.68 | 34733 | |
| Total | | | \$1,817.32 | | |
| 82058 | 01/26/24 | DONALD SMITH | | | |
| E 100-41700-606 | | Basketball Staff | \$35.00 | | 1 GAME @ \$35 |
| Total | | | \$35.00 | | |
| 82059 | 01/26/24 | ELIZABETH NYQUIST | | | |
| E 100-41700-622 | | Volleyball Staff | \$22.00 | | 1 GAMES @ \$22 |
| Total | | | \$22.00 | | |
| 82060 | 01/26/24 | EXTREME CLEANING INC | | | |
| E 100-42700-947 | | Building Maintenance | \$550.00 | | |
| Total | | | \$550.00 | | |
| 82061 | 01/26/24 | FRANCISCO VEGA | | | |
| E 100-41700-606 | | Basketball Staff | \$70.00 | | 2 GAME @ \$35 |
| Total | | | \$70.00 | | |
| 82062 | 01/26/24 | INTERSTATE ENGINEERING | | | |
| E 100-41110-142 | | Master Plan | \$14,400.00 | 53142 | |
| Total | | | \$14,400.00 | | |
| 82063 | 01/26/24 | KELLEY, KAITLYN | | | |
| E 100-41110-109 | | Refunds | \$185.00 | | |
| Total | | | \$185.00 | | |
| 82064 | 01/26/24 | KS STATEBANK | | | |
| E 100-42700-359 | | Cardio Lease Payments | \$9,660.80 | | |
| Total | | | \$9,660.80 | | |
| 82065 | 01/26/24 | MDU | | | |
| E 100-41120-955 | | Utility Services | \$108.58 | | |
| E 100-41120-955 | | Utility Services | \$140.57 | | |
| E 100-41120-955 | | Utility Services | \$383.03 | | |
| E 100-41120-955 | | Utility Services | \$39.10 | | |
| E 100-41120-955 | | Utility Services | \$95.87 | | |
| E 100-41120-955 | | Utility Services | \$495.29 | | |
| E 100-41120-955 | | Utility Services | \$343.94 | | |
| E 100-41110-137 | | SLP House Expense | \$114.96 | | |
| E 100-42500-955 | | Utility Services | \$7,288.58 | | |
| E 100-42500-955 | | Utility Services | \$102.46 | | |
| E 100-42500-955 | | Utility Services | \$81.66 | | |
| E 100-42700-955 | | Utility Services | \$12,742.84 | | |
| E 100-42700-955 | | Utility Services | \$35,804.82 | | |
| E 100-42600-955 | | Utility Services | \$147.54 | | |
| E 100-42600-955 | | Utility Services | \$100.93 | | |
| Total | | | \$57,990.17 | | |

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|-----------------|------------|------------------------------------|------------|-----------|----------------|
| 82066 | 01/26/24 | MECAYLA RALPH | | | |
| E 100-41700-606 | | Basketball Staff | \$28.00 | | 2 GAMES @ \$14 |
| E 100-41700-622 | | Volleyball Staff | \$66.00 | | 3 GAMES @ \$22 |
| | | Total | \$94.00 | | |
| 82067 | 01/26/24 | MENARDS | | | |
| E 100-41600-514 | | Fast Pitch Boom Fundrais | \$873.87 | 31369 | |
| E 100-41120-206 | | SLP Holiday Lights Drive | \$29.85 | 31398 | |
| E 100-42800-379 | | Equipment & Supplies | \$348.29 | 31506 | |
| E 100-41120-206 | | SLP Holiday Lights Drive | \$149.70 | 31585 | |
| E 100-41600-514 | | Fast Pitch Boom Fundrais | \$81.83 | 31815 | |
| E 100-41120-206 | | SLP Holiday Lights Drive | \$71.79 | 31818 | |
| E 100-42700-949 | | Construction Materials | \$1,865.29 | 31843 | |
| E 100-42500-949 | | Construction Materials | \$90.73 | 31887 | |
| E 100-42500-948 | | Tools | \$18.99 | 31965 | |
| E 100-42700-949 | | Construction Materials | \$154.83 | 31969 | |
| E 100-42500-949 | | Construction Materials | \$24.53 | 31989 | |
| E 100-42500-949 | | Construction Materials | \$10.49 | 32025 | |
| E 100-42500-949 | | Construction Materials | \$13.99 | 32068 | |
| E 100-42700-363 | | Lights Maintenance | \$45.96 | 32308 | |
| E 100-41600-535 | | Soccer Equipment | \$23.96 | 32349 | |
| E 100-42500-950 | | Janitorial Supplies | \$6.99 | 32408 | |
| E 100-41110-113 | | Hospitality | \$26.97 | 32415 | |
| E 100-42500-947 | | Building Maintenance | \$17.99 | 32433 | |
| E 100-41500-402 | | Date Night Supplies | \$119.98 | 32469 | |
| E 100-42500-949 | | Construction Materials | \$24.88 | 32780 | |
| E 100-42500-950 | | Janitorial Supplies | \$45.07 | 33000 | |
| E 100-41600-514 | | Fast Pitch Boom Fundrais | \$521.70 | 33008 | |
| E 100-41600-514 | | Fast Pitch Boom Fundrais | \$219.98 | 33176 | |
| E 100-41500-422 | | Puzzle Palooza Supplies | \$40.73 | 33189 | |
| E 100-42500-947 | | Building Maintenance | \$39.87 | 33241 | |
| E 100-41600-514 | | Fast Pitch Boom Fundrais | \$243.55 | 33251 | |
| E 100-42500-947 | | Building Maintenance | \$15.84 | 33333 | |
| E 100-42500-947 | | Building Maintenance | \$4.67 | 33351 | |
| E 100-42700-358 | | Facility Supplies | \$38.12 | 33859 | |
| | | Total | \$5,170.44 | | |
| 82068 | 01/26/24 | MIDCONTINENT COMMUNICATIONS | | | |
| E 100-41110-106 | | Telephones | \$208.62 | | |
| | | Total | \$208.62 | | |
| 82069 | 01/26/24 | MR SHINE LLC | | | |
| E 100-41110-112 | | Contracted Services | \$3,125.00 | | |
| | | Total | \$3,125.00 | | |
| 82070 | 01/26/24 | PIPPIN LAW FIRM | | | |
| E 100-41110-140 | | Legal Fees | \$140.00 | 42670 | |
| | | Total | \$140.00 | | |
| 82071 | 01/26/24 | PRO SAFE SERVICES | | | |
| E 100-42700-947 | | Building Maintenance | \$300.00 | 2024-0202 | |

***Check Detail Register©**

January 2024

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
|-----------------|------------|-------------------------------------|-------------|-------------|------------------|
| | | Total | \$300.00 | | |
| 82072 | 01/26/24 | QUALITY SERVICE WITH COFFEE | | | |
| E 100-41110-113 | | Hospitality | \$247.50 | | |
| | | Total | \$247.50 | | |
| 82073 | 01/26/24 | STEVE GRAHAM TRUCKING INC | | | |
| E 100-41120-202 | | Parks New Projects - Fina | \$87,800.00 | 9240 | |
| | | Total | \$87,800.00 | | |
| 82074 | 01/26/24 | TENASEY LEISY | | | |
| E 100-41700-622 | | Volleyball Staff | \$22.00 | | 1 GAME @ \$22 |
| | | Total | \$22.00 | | |
| 82075 | 01/26/24 | TEVIN DIETZ | | | |
| E 100-41700-606 | | Basketball Staff | \$27.50 | | 1 GAME @ \$27.50 |
| | | Total | \$27.50 | | |
| 82076 | 01/26/24 | WILLIAM J WATSON | | | |
| E 100-41700-606 | | Basketball Staff | \$70.00 | | 2 GAMES @ \$35 |
| | | Total | \$70.00 | | |
| 82077 | 01/26/24 | WILLISTON FORCE BASKETBALL | | | |
| E 100-42700-952 | | Equipment Repair | \$500.00 | | |
| | | Total | \$500.00 | | |
| 82078 | 01/30/24 | CITY OF WILLISTON | | | |
| E 100-41120-956 | | Water/Sewer/Garbage Ser | \$39.67 | | 0173 |
| E 100-42500-956 | | Water/Sewer/Garbage Ser | \$485.85 | | 3369 |
| E 100-42700-956 | | Water/Sewer/Garbage Ser | \$3,138.75 | | 6084 |
| E 100-41120-956 | | Water/Sewer/Garbage Ser | \$337.97 | | 6561 |
| E 100-41110-137 | | SLP House Expense | \$273.36 | | 6599 |
| E 100-41130-956 | | Water/Sewer/Garbage Ser | \$189.45 | | 7291 |
| E 100-42600-956 | | Water/Sewer/Garbage Ser | \$27.87 | | 7733 |
| E 100-42600-956 | | Water/Sewer/Garbage Ser | \$137.40 | | G4943 |
| E 100-41120-956 | | Water/Sewer/Garbage Ser | \$25.55 | | G4947 |
| | | Total | \$4,655.87 | | |
| 82079 | 01/30/24 | DIVISION OF FOOD AND LODGING | | | |
| E 100-41110-144 | | Permits & Licensing | \$165.00 | 12628 | |
| | | Total | \$165.00 | | |
| 82080 | 01/30/24 | DAKOTA SUPPLY GROUP | | | |
| E 100-42700-357 | | Plumbing Maintenance | \$12.99 | S103360780. | |
| E 100-41120-952 | | Equipment Repair | \$308.75 | S103432938. | |
| E 100-41120-205 | | Operation Supplies | \$286.74 | S103435586. | |
| | | Total | \$608.48 | | |
| 82081 | 01/30/24 | EMRYS LOCKSMITHING | | | |
| E 100-42700-358 | | Facility Supplies | \$240.00 | 1702 | |
| | | Total | \$240.00 | | |
| 82082 | 01/30/24 | GRONDAHL RECREATION INC | | | |

***Check Detail Register©**

January 2024

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
|-----------------|------------|----------------------|-----------------------|---------|-------------------|
| E 100-41120-209 | | Memorials | \$1,383.00 | 24W651 | |
| | | Total | \$1,383.00 | | |
| 82083 | 01/30/24 | JUDE GABUTAN | | | |
| E 100-41700-606 | | Basketball Staff | \$70.00 | | 2 GAMES @ \$35 |
| | | Total | \$70.00 | | |
| 82084 | 01/30/24 | KADIN FINDERS | | | |
| E 100-41700-606 | | Basketball Staff | \$55.00 | | 2 GAMES @ \$27.50 |
| | | Total | \$55.00 | | |
| 82085 | 01/30/24 | MECAYLA RALPH | | | |
| E 100-41700-606 | | Basketball Staff | \$28.00 | | 2 GAMES @ \$ 14 |
| | | Total | \$28.00 | | |
| 82086 | 01/30/24 | PRO IT | | | |
| E 100-41110-111 | | IT Services | \$24.75 | 2243 | |
| E 100-41110-111 | | IT Services | \$4,950.00 | 2357 | |
| | | Total | \$4,974.75 | | |
| 82087 | 01/30/24 | MR SHINE LLC | | | |
| E 100-41110-112 | | Contracted Services | \$3,125.00 | | |
| | | Total | \$3,125.00 | | |
| | | 11000 | \$1,201,674.77 | | |

Fund Summary

| | |
|----------------------------|----------------|
| 11000 WPRD Checking | |
| 100 GENERAL FUND | \$1,201,674.77 |
| | \$1,201,674.77 |

***Check Summary Register©**

January 2024

| Name | Check Date | Check Amt |
|----------------------------------|---------------------|-------------------------------------|
| 11100 BB Checking | | |
| 11819 VERIZON | 1/5/2024 | \$80.02 |
| 11820 WPRD | 1/12/2024 | \$30.00 |
| 11821 ALL SEASON SPORT ABOUT INC | 1/19/2024 | \$177.00 |
| 11822 ASB/VISA | 1/26/2024 | \$593.63 |
| 11823 MDU | 1/26/2024 | \$165.44 |
| 11824 ASB/VISA | 1/26/2024 | \$505.00 |
| 11825 MIDWEST PLAINS REGION OF B | 1/30/2024 | \$1,375.00 13'S REGIONAL TOURNAMENT |
| | Total Checks | \$2,926.09 |

***Check Detail Register©**

January 2024

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
|--------------------------|------------------|------------------------------------|--------|-------------------|--------------------------|
| 11100 BB Checking | | | | | |
| 11819 | 01/05/24 | VERIZON | | | |
| | E 999-49300-106 | Telephones | | \$80.02 | |
| | | Total | | \$80.02 | |
| <hr/> | | | | | |
| 11820 | 01/12/24 | WPRD | | | |
| | R 999-49300-3623 | Baseball Fundraising | | \$30.00 | |
| | | Total | | \$30.00 | |
| <hr/> | | | | | |
| 11821 | 01/19/24 | ALL SEASON SPORT ABOUT INC | | | |
| | E 999-49000-704 | Equipment | | \$177.00 | 152323 |
| | | Total | | \$177.00 | |
| <hr/> | | | | | |
| 11822 | 01/26/24 | ASB/VISA | | | |
| | E 999-49300-776 | Printing | | \$178.43 | |
| | E 999-49000-704 | Equipment | | \$174.90 | |
| | E 999-49000-704 | Equipment | | \$229.31 | |
| | E 999-49300-779 | Subscriptions | | \$10.99 | |
| | | Total | | \$593.63 | |
| <hr/> | | | | | |
| 11823 | 01/26/24 | MDU | | | |
| | E 999-49300-955 | Utility Services | | \$112.06 | |
| | E 999-49300-955 | Utility Services | | \$53.38 | |
| | | Total | | \$165.44 | |
| <hr/> | | | | | |
| 11824 | 01/26/24 | ASB/VISA | | | |
| | E 999-49000-704 | Equipment | | \$505.00 | |
| | | Total | | \$505.00 | |
| <hr/> | | | | | |
| 11825 | 01/30/24 | MIDWEST PLAINS REGION OF BR | | | |
| | E 999-49100-727 | Tournament Fees | | \$1,375.00 | 13'S REGIONAL TOURNAMENT |
| | | Total | | \$1,375.00 | |
| | | 11100 | | \$2,926.09 | |

Fund Summary

| | |
|--------------------------|-------------------|
| 11100 BB Checking | |
| 999 BOYS BASEBALL | \$2,926.09 |
| | \$2,926.09 |

Williston Parks & Recreation District
Park Board Executive Director/Staff Reports
February 12, 2024

ADMINISTRATION PORTFOLIO

Outstanding Grant Applications

- **Heritage**
 - **Spring Lake Park**
- **Garrison**
 - **Frisbee Golf Course**
- **CVB**
 - **Davidson Tennis Complex**
 - **Harmon**
 - **RFCC Scoreboards**

Davidson Park Tennis Court Resurfacing

- **Next Steps**
 - **New Fencing**
 - **Spectator seating**

Williston Water World Update

- **Project is ongoing!**

Human Resources

- **Staffing Status**
 - WPRD currently has positions for 33 full-time staff based on regular operations.
- **Payroll/Accounting software:**
 - We are in the process of transitioning our Payroll & Accounting software to Black Mountain Software LLC.
 - Transition date is March 1st.
- **CAPRA**
 - Capra Review Team visit scheduled for 6/17/24 – 6/21/24
 - Updating policies to be in line with CAPRA Standards
 - Working with department heads to complete the standards for accreditation

Foundation

- **No update**
- **All dates for 2024 meetings were set**
 - **Feb 21st**
 - **May 15th**
 - **Aug 21st**
 - **Nov 20th (This will be a regular and the annual meeting).**

Marketing

Social Media:

Traffic was up in January, and we gained almost 100 followers on the main WPRD page this month. Chaos Volleyball Facebook page was added and is being managed by their group.

- **Facebook**

- WPRD - 11,882 followers: 4.6 out of 5.0 is our review score (185 Reviews)
- ARC Fitness – 1,000 followers
- Williston Wonders - 678 followers
- WPRD Child Sitting Clubhouse – 496 followers
- WPRD WMGC - 191 followers

- **Instagram**

- 1,877 followers

- **LinkedIn**

- 102 followers

Google:

- 4.5 out of 5.0 (672 reviews)
 - Another great month with a lot of positive feedback on the ARC!

Website:

The website traffic was the best we have seen since getting the new website!

- **Statistics (Jan 1 – Jan 31, 2024)**

- 80,230 webpage views (up 12,845 views)

- **Newsletters (Jan 1 – Jan 31, 2024)**

- Four newsletters were sent with 65% read rate! (4,317 views | 6,703 sent)

Advertising:

- **Brochure**

- Brochures from January to May 2024 are completed and available!

- **Videos**

- More videos are being made to highlight all WPRD has to offer. Driving up our YouTube channel traffic is a big goal for 2024 as people are turning to videos more.

- **Bakken Living Ad**

- Continue to provide quarterly advertisements. Winter Ad was submitted, and we just resigned for 4 ads in 2024.

- **Digital Signage Agreement with Pro IT**

- We are adding two more screens. One in the Raymond Center and one in the District Office.

- **The Aging/Heritage Senior Newsletter**

- Annual contract to continue to reach the seniors in our area monthly through a newsletter and digital advertisement that links to our website.

- **Williston Herald**

- Continually working with the Williston Herald to highlight various programs throughout WPRD.

Public Relations

- Registered to attend the WHS Job fair again on March 27 and possibly the Community Egg Hunt the same day.
- Article was published in the North Dakota Recreation & Park Association highlighting Girls Run Strong and Boys Break through. Planning to do another next quarter.
- March 28th ARC Birthday Party planning is well underway. Already have swag and have been advertising to the public. We will be serving cake and ice cream from 11:00am-7:00pm in the meeting rooms and will have various giveaways throughout the week. We are actively searching for members that have held the longest membership so they can be recognized.
- Continue to be present at various programs to photograph and engage with the public.

Child Sitting

The Clubhouse Out of this World party was a hit, with 60 visits for the party alone! The kids played themed games, made crafts, and went home with a prize. We had two separate S.T.E.M. and Sensory days as well this month and a total of 213 visits came from those four days! These activity days are continually proving to be successful each month and we have several planned for the next month. Overall, January was a great month for the Clubhouse with a lot of new guests and a continually busy atmosphere.

Daily activities are planned to keep the kiddos engaged while patrons utilize our facility and are listed on our monthly calendar which can be found on our Facebook page, WPRD Child Sitting Clubhouse. We take children 6 months to 9 years old Monday through Friday 8:30am-7:30pm and Saturday 8:30am-1:30pm. Infants ages 2 months to 5 months old are welcome from 4:00-7:00 pm Monday through Friday.

Child Sitting Visits for the past three years:

- January 2022- 1204
- January 2023- 1160
- January 2024- 1323

PARKS PORTFOLIO

- Outdoor rinks were nice while operational – warm weather has created issues.
 - Flooding & maintenance is a lot of work due to the amount of traffic at the outdoor rinks when ice is possible.
- Assisting RFCC staff with improvements
 - New paint in stairwell
 - New paint in locker rooms
 - New benches in locker rooms
- Assisting Zack with re-mulching greens at Golf course due to warm weather
- Assisting aquatics staff with VFD issues for hot tub & HVAC motors
- Assisting Joe with Grants for Spring Lake Park

Athletic Facilities Operations:

- Ballfields: Winterized
- Golf course: Winterized
 - Reels have been picked up from Minot
 - Recruiting summer staff
- RFCC: Maintenance
 - Zac Peterson is overseeing the maintenance of the facility and will be working on small projects to enhance the RFCC throughout the winters – painting, lighting, door fixtures. – deferred maintenance.
 - Painted main stairwell & two locker rooms
 - Replacing lights in wrestling room
 - Changing out plumbing on toilets & sinks that have leaks
 - Working to address humidity issues in arena due to weather
- RFCC: Operations
 - Ice usage
 - January was a typical month of hockey practices, Oka, and learn to skate using the ice at their normally scheduled times
 - There were 12 total open skates
 - 2 Teton games
 - 17 club games
 - LDS had a skate party on January 12th
 - St. Joes had a skate party on January 19th
 - 1 party during open skate
 - Upstairs/courts usage
 - Volleyball and soccer used the courts as usual Monday-Thursday
 - Hosted a company Christmas party on January 13th
 - Hosted a wedding reception on January 20th
 - No Vendor shows in January

FACILITIES PORTFOLIO

- Facility Schedule attached to the end of Park Board Packet
- Facility Updates
 - Baseball/Softball Cage Room
 - Reservations after 4pm and weekends are going well.
 - The facility is busier each day with rec programs and user group practices.
- Project Updates
 - ARC Basketball court resurfacing will take place June 9th – 22
 - Finalizing 2025 Reservations pricing for larger re-occurring events at the RFCC.
 - Already beginning to see 2025 reservations
 - Pre-season Baseball, softball, Track & golf are all currently active at ARC.

Facility Maintenance:

- Installed the new impact padding and screen for golf simulator
- Nemont hooked up phone line for fire panel
- AVI programmed fire panel
- Had Flowrider training for maintenance staff and lifeguards
- Received quote to replace 2 motors for RTU 3, we should be able to do the project in-house cheaper than what Johnson Controls wants to charge.

Safety Committee

- 2024 Safety Programs
 - Safety management program
 - Safe lift program
 - Slips trips and falls
 - Safety committee program
 - Drug free workplace program
- No claims or accidents to report.
- February Topic – How to shovel snow without causing injury
 - Will also be discussing how to properly fill out injury reports.

Guest Services:

The Guest Services department has been working on emergency code training and currently has all full-time and most part-time employees CPR certified. We are working with Patrick and Shaleena to schedule more live drills and have seen great improvement in our response times. The few incidents we have had were handled quickly and accurately reported.

The building is getting busier everyday with all the rec programs coming in around 3:30 each day and busy events on the weekends. Staff is doing a great job of monitoring each patron to scan or asking what program they are here for. Team bag passes have really helped with this, but it is still a work in progress.

We continue to have monthly staff meetings on the first Thursday of each month. February had the highest attendance and most informative discussion of any meeting since I have been with WPRD. We feel this is a very positive direction for better training moving forward.

Corporate Memberships:

- 8 companies
- 180 members
 - 12 – month
 - 37
 - 6- month
 - 43
 - Senior
 - 10
 - Family 6 – month
 - 29
 - Family 12 – month
 - 44
 - Monthly Billing
 - 47

Membership Totals

- Child: 345
 - Monthly Billing: 98
- Adult: 732
 - Monthly Billing: 455
- Senior: 240
 - Monthly Billing: 29
- Veteran: 43
 - Monthly Billing: 31

Total ARC Members: 1,973

3 – month Scholarships

- Adult: 19
- Child: 21

Paid Daily Visits:

- Adult: 1712
 - Avg Per Day: 55
- Child: 2338
 - Avg Per Day: 75
- Seniors: 93
 - Avg Per Day: 36

Homeschool Daily Visits

- 187
 - Avg Per Week:47

Total Member Visits: 17,611

Total WSC Visits: 1,839

Team Practice Visits: 1,507

Aquatics

- Lessons- Nov 27th-Dec 7th went well, having large numbers and lots of people on waitlist. We are continuing to run reduced am and pm lessons.
 - 46 kids in lessons
- Private Lessons: private lessons are still strong, still have a waitlist but it has dropped significantly with all the help over the summer.
- Aquacise classes have been growing big this month averaging 10-15 people per class.
 - Added a 10:15-11:15 Tuesday am class
 - Saturday class started back up with September 9th.
- Special Events: Extended Hours ran for Christmas break
 - Swim with Santa Dec 22nd
- Sealions:
 - Hosted a meet February 2-4th
 - Hosted swim-a-thon Jan 27th
- High School Boys Season starts November
- 50 M is Short course
 - diving boards available Saturday 1-3 as long as we have staff.
- SwimFit- Next session is February 27th
 - swim only version 6am tue/thu
 - Youth SwimFit Starts February 27th 6:30-7:15pm
- Lifeguard training— we have been running drills to get the guards use to looking at the whole pool and keep their skills sharp
 - Inservice's monthly to keep up to date
 - Angelfish Certifications completed 12/28
- CPR to the public has opened.
 - January 27th 9-1
 - March 8th 9-1
- Hours transitioned back with school starting.
 - Adding a PM River walk 4-5pm,7-8pm
 - Added Saturday riverwalk 10-11am
- Pool Maintenance
 - Flowrider maintenance scheduled January 18/19th 2024
 - Leisure pool partial drain and pool patched/cleaned

Special Events Portfolio

Puzzle Palooza was held on February 13th with a total of 16 teams! This event will continue to take place on the second Tuesday of every month at 6:30PM in the ARC meeting rooms with the exception of the summer months. We are excited to see our number of teams growing!

Date Night Weekend was a huge success! It was held on February 9th and 10th at the Raymond Center. We had a grand march, dinner, dance, selfie station, candy bar, donuts, party favors, and games! We had 80 couples at the Mother Son event on Friday night, 78 couples at Butterfly Ball, and 119 couples for the Princess Premiere on Saturday: with 15 walk ins over the three events! A huge thank you to my coworkers for all their help setting up and tearing down for this large event!

We would like to thank all our wonderful sponsors for helping create this fantastic event!

- Stoneham Drilling
- T & A Tong and Indicator
- Williston API
- MVEC
- Williams County Sheriff's Association
- Coca Cola of Williston for the donation of fountain pop and bottled water
- Williston Walmart for the donation of 50 dozen donuts
- Cooks on Main catered the event
- High Voltage Entertainment was our awesome DJ for the third year in a row!

Next up for Special Events is the spring Nerf Wars which will be held at the Raymond Center April 24th through the 28th and our annual Mother Daughter Day event out at the Keel Boat on May 18th!

Campus Club is already working on plans for the summer portion of this program! We are working on staffing and the central location that Campus Club will take place in, as all students are together. There will be a max of 100 students accepted and registration will open in mid-April. Currently, there is a competition taking place among the schools. Each site is working on creating their very own board game! Once they are complete, staff at Parks & Rec will vote and determine a winner! The winning site will present their board game at the April Park Board meeting, and then that school will have their game made into an actual board game through a website.

RECREATION PORTFOLIO – Winter programming 2024

Current Program: Learn To Skate

Dates: 1/6 – 2/17

Fee: \$43.25 + \$20.00 optional rental skates

Current Registration Numbers: 121 with 14 waitlisted

2023 Registration Numbers: 106 with 23 waitlisted

2022 Registration Numbers: 92

Special Note or Highlight:

This year's Learn to Skate program is run by Amanda Nelson and others hired on coaches, as OKA Academy has moved out of Williston. The program this year is using the materials and instructions from "Learn to Skate USA" materials. We have successfully found 8 solid coaches to help with program and provide adequate instruction. This year is the highest number we have seen thus far in this program. Kids are improving every session! We will be having an end of season "fun day" after the testing is completed on Feb 17th.

Current Program: Youth Winter Tennis – Session 2

Dates: 1/17-3/23

Fee: \$25.75 / \$33.00

Current Registration Numbers: 69

2023 Registration Numbers: 64

2022 Registration Numbers: 36

Special Note or Highlight:

The youth winter tennis program is ran by Tami Hunter, WHS Varsity Tennis Coach. We hire the high school tennis team to also help support this program. This program was split into 2 sessions to allow there to be smaller group sessions. Parents are hoping for more one-on-one skill work with the smaller groups. This will be the last session until the summer June and July sessions. Overall, kids seem to love the program!

Current Program: Wonders Bowling

Dates: 1/8 – 2/26

Fee: \$5.00

Current Registration Numbers: 11

2023 Registration Numbers: No program

2022 Registration Numbers: No program

Special Note or Highlight:

Wonders Bowling started this month! Weve had an amazing turn out thus far! The Wonders love to go bowling and are great at it. The bowling alley kindly donated all shoes for the kids free of charge and gave a lower hourly rate per lane. We are thankful for this donation! On 2/5/24 we had a pizza party that the Wonders loved! We also will be celebrating a Wonders birthday party on 2/19/24. The next program coming up for them will be Wonders Swim starting March 18th.

Current Program: Youth Cheer

Dates: 2/5-3/20

Fee: \$42.50

Current Registration Numbers: 69

2023 Registration Numbers: 43

2022 Registration Numbers: No program.

Special Note or Highlights:

The youth cheer program is run by Jennifer Lawson, the WHS Varsity Cheerleading coach. She has 3-4 cheer girls join her to help with the program. This program continues to grow at a rapid pace with each session. They started in the racquet ball room of the Raymond, and now in the Tennis Courts of the ARC due to its large enrollment numbers. The cheerleaders receive a t-shirt and pompoms. They will be performing at the WPRD Youth Boys Basketball games on Tuesday's and Thursday's.

Current Program: Youth Learn To Curl – Session 2

Dates: 1/8-2/8

Fee: \$25.00

Current Registration Numbers: 16

2023 Registration Numbers: No program

2022 Registration Numbers: No program.

Special Note or Highlights:

Youth Learn To Curl is for ages 9-15YO. There were two sessions for this program. This program is coordinated by Amanda Nelson and instructed by the Curling Club. We have a contract with Williston Basin Curling Club as stated:

WPRD will: - Pay Williston Basin Curling Club 50% of the revenue generated through registrations. - Market the program to the public. - Handle registrations through RecTrac. - Send communications out to participants when the program first starts. - Send a roster with participant information to Williston Basin Curling Club.

Current Program: Sports Sampler

Dates: 1/20/2024- 2/10/24

Fees: \$26

2024 Registration: 54

2023 Registration: 19

2022 Registration: 24

Special Notes:

This is a great introductory recreation program for kids! This session participants learned Basketball football baseball track and soccer.

Current Program: Off-season baseball

Dates: 1/7/24-2/10/24

Fees: \$5 drop in fee

2024 Registration: 19

2023 Registration: 32

2022 Registration: 27

Special Notes:

The Teton baseball team is helping run drills on Sundays. They are doing a great job of teaching kids' skills and advancing their previous skills. They start games this week so Coach Sorenson and I will be running drills from now on.

Current Program: 3-6th Boys basketball

Dates: 1/9/24-3/9/24

Fees: \$38

2024 Registration: 119

2023 Registration: 117

2022 Registration: 112

Special Notes:

So far, the games are going great. Great coaches and well-matched teams.

Current Program: Adult Volleyball League

Dates: Dec 4-Feb 14

Fee: \$253.25/\$190.00

Current Registration Numbers:23

2022 Registration Numbers: 29

2021 Registration Numbers: 31

Special Note or Highlight:

Winter volleyball is down a couple teams that we would typically see in the league. There were a few that wanted to play but missed the deadline to sign up. The league is running smoothly. Next season there will be changes to the division split. The teams voted to split the divisions despite low numbers so that they are playing the skill bracket they signed up for.

Current Program: Adult Men's Basketball League

Dates: Nov 6-Feb 19

Fee: \$978.50

Current Registration Numbers: 9 teams

2022 Registration Numbers: 9 teams

2021 Registration Numbers: 17 teams

Special Note or Highlight:

We are continuing with the second half of the season. We have our 3-point contest in a couple weeks which should be a fun changeup in the schedule. We are still figuring out the bracket for the end of the season, but I have not gotten any complaints so far.

Upcoming Program: Spring Adult Volleyball League

Dates: Feb 26-May 1

Fee: \$253.25/\$190.00

Current Registration Numbers: 5

2023 Registration Numbers: 33

2022 Registration Numbers: 26

Special Note or Highlight:

Last year we saw a large increase in spring volleyball teams. This year we have changed the league set up with divisions. A few teams were upset during the winter league with the separation of competition. A poll was sent out to see if teams would rather play a more diverse amount of teams or strictly teams that signed up for that division as opposed to combining. They voted to keep each division separated meaning that divisions could run with as little as 3 teams. Hopefully, this increases the number of signups overall.

Travel Sports League Updates:

Programs: Chaos Volleyball

Dates: Jan 2024 – May 2024

Fees: 525.00

2024 Registration: 65

2023 Registration: 52

2022 Registration: 58

Special Notes:

Chaos Volleyball is going very well thus far into the season. There are 12U, 14UA/B, 16UA/B and 18U teams. This is the most players we have had to date, and an 18U team added to the league. The girls will be attending 4 tournaments. One of these tournaments will be hosted in Williston, March 2nd! This will be a one-day tournament taking place at the ARC and Raymond Center. There have been many sponsorships and donations to support this travel club due to Chris's efforts in building a new and improved program.

Upcoming March Programs:

- Soccer
- Girls Run Strong
- Wonders Swim
- Strider
- Youth Volleyball
- Madden Tournament – March 29th during the ARC 10-Year Bday Party.

Updates:

- Preparing for March 2nd – Chaos Volleyball Tournament
- Preparing for April 6th – Ballin' Tournament
- Lacrosse Clinic – April 13th
- Scheduling / Program Summer Programs for website and brochure
- Attending WHS Job Fair and Marketplace For Kids
- Serving as WPRD rep on Travel Sport Boards while Chris is training.

FITNESS & WELLNESS PORTFOLIO

Group Fitness

- **January Group Fitness – Number of participants was 1277** compared to 940. **We offered 174 classes** compared to 138. There is an average of 7 participants, compared to 7 from last month.
- **Les Mills-** New programs coming soon. We will be offering Shapes, which is a Pilates based class and another strength training program that will be a 12-week program that members will have to pay extra to take.

Fitness Programs January Numbers and Updates-

- **Total Fitness Fusion-** We are taking a break from this program for the fall.
- **Workshops for Women-** Prenatal, Postpartum, and Menopause Workshops. The workshops are less expensive and will give women the tools to safely exercise in our group classes and on their own. Next workshop date will be announced later.
- **Women & Weights-** The new year started off great with two full sessions 9am and 6pm with a total of 16 participants.
- **Women's Workout Wisdom-** It is designed to help women build confidence and learn about issues and concerns that they face in daily life such as hormones fluctuations and stress and how they affect their fitness journey. Taking a break as numbers were low. Trying these subjects in workshops to see if numbers will come up.
- **Pink Gloves Boxing** – The first round of the year has 23 enrolled between the AM and PM class.
- **NEW-Meal Prep and Nutrition Knowledge Course-** This course ran Jan 16th-Feb 6th. Seven Participants enjoyed making food while learning about nutrition.
 - This is a one-month course. Participants will learn basic Nutrition Knowledge and the importance of Meal Prep. They will meet every Tuesday evening in the ARC Kitchen to prep 2-3 meals to take home, all while discussing various nutrition topics. Future dates will be announced later.

Youth Fitness Programs January Numbers and Updates-

- **Youth Boot Camp-** The first round of the year was full with 11 enrolled. The next round will start in March and already has 14 enrolled.
- **Lifting and Power Performance for Tweens & Teens-** The first round of the year maxed out at 10 kids. The next round will start in March and already has 9 enrolled.
- **Youth Outdoor Cycling-** Will return summer 2024.
- **Youth Pink Gloves Boxing-** The first round of the year started with 15 enrolled.
- **Kids night out-** We had a huge success with 77 kids signed up for the first KNO of the year.
- **NEW PROGRAM Tyke Time- Tyke Time:** This program was a huge success we had 160 toddlers in just 3 Fridays.

Fitness Center/Equipment

- Equipment is mostly in good working order. Tech will be out soon to work on machines with a few issues.
- We are discussing replacement of free weight room cable machine in the 2025 budget cycle.

Personal Training – January Numbers:

- **162 sessions completed** – Compared to 115 last month.
 - 30 min- 20 compared to 17 last month
 - 45 min- 50 compared to 48 last month
 - 60 min- 36 compared to 30 last month
 - 30 min grp- 1 compared to 0 last month
 - 45 min grp- 4 compared to 4 last month
 - 60 min grp – 18 compared to 14 last month
 - **Initial Assessments-** 3 compared to 3 last month.
 - **Total Sales: \$4863.40** compared to \$2106.00 last month
 - **PT Discounts-** \$5727.40 total with \$585.00 discount for \$4863.40 total sales. Our next special will be 3/28/24.
 - **Total Sessions Purchased 177** compared to 103 last month.
 - **New inquiries-** 7 compared to 2 last month.
 - **New trainers-** I am in the process of hiring a new trainer at this time.

Senior Fitness & Wellness– January Silver Sneakers Numbers

- **SilverSneakers New membership – 10 signed up** compared to 4 last month.
- **SilverSneakers total monthly visits- 877** compared to 591 last month.
- **SilverSneakers Monthly Payment- December \$1116.00** compared to \$1104.00 in November 2023
- **SilverSneakers (senior fitness) Fitness class attendance-** We had 205 participants compared to 160 last month and we offered 17 classes compared to 17 last month, this includes the sit to get fit class numbers.
- **Onsite Senior Fitness Classes at the Senior Center-** We offered 15 classes between sit to get fit and chair yoga, compared to 13 classes last month, We had 181 participants compared to 148 last month.
- **ASH Fitness Active & Fit/Silver & Fit- We have been approved for this program and the portal is open and we are excepting new memberships.** The Silver&Fit and Active&Fit Programs allow eligible members to access contracted fitness centers/YMCAs through participating health plans and employer groups. Members have access to any classes or amenities that do not require an extra fee. The Silver&Fit Program is available to Medicare health plan eligible members. The Active&Fit Program is available to commercial health plan eligible members and employer groups ages 18 - 64.
 - New Memberships- 4
 - Total Monthly visits- 6
 - Monthly Payment-
- **Onepass and Renew active memberships are now available for seniors with the following insurance:** Medica insurance, United Healthcare, Medicare Advantage, AARP Medicare Supplement, United healthcare group retiree.

Senior Fitness & Wellness Updates: We want to give a huge THANK YOU to all speakers for volunteering their time to come and talk to all of our seniors.

Contacting different businesses in town to come in to talk to Seniors about topics they are interested in. We have different speakers coming in each month. On February 14th, Kari Downer with Nutrition and Beyond will be here to talk to the seniors about optimizing energy levels. The Williams County Bookmobile will also park at the ARC for a couple of hours on February 14th.

- In January, we had WPRD's Michele Moore, speak with the seniors about Senior Fitness and Nutrition. Rhonda and Michele then gave the seniors fitness orientations upstairs. This was a successful lunch and learn with about 35 attendees.
- **Senior Challenges**-Many seniors take part in the GO 2024 Fitness Challenge.

Senior Room

Thank you to the James Memorial Art Center as they are displaying old time photography of the Williston area in the senior room. The display this quarter is "Main Street Now and Then."

Fitness Special Events update:

- **Go 2024 Challenge Jan 8th-March 7th** This is our largest fitness challenge of the year. We have over 200 participants and about half on track. The challenge is put on by WPRD, but all prizes come from community sponsors. In this challenge, participants strive to reach 2024 minutes of exercise in 60 days. The challenge ends with the Annual Community Health Fair on March 7th. The challenge is now halfway done.
 - **Community Health Fair Mar 7th**- we will be looking for vendors to take part in this fun community event.
- **Food with Friends**
 - March 26th- this is a new approach at a cooking class in the kitchen. Hoping a name change and price change help participation numbers.

Trails

- The 2022 Little Muddy Trail Improvement Grant money was approved for use.
 - 4 park benches were ordered.
 - 2 bike maintenance stations were ordered
 - 1 doggy clean up station was ordered.
 - We have been reimbursed.
 - Jim Cote has received all the new equipment and is working on getting it installed.
- We applied for another RTP grant this time for just under 250,000. This is an 80/20 grant, we applied to get 3 miles of the Little Muddy Trail repaved starting at 26th street all the way to the trail head on Broadway.

FINANCE PORTFOLIO

January 2024 Financials

- **Revenue/Expenses**
 - January Revenue: **\$813,876.09**
 - January Expense: **\$787,436.22**
- **Sales Tax**
 - December 1% Sales Tax: **\$831,858.23**
 - November .5% Operations: **\$415,929.11**
- **Cash Fund Balance at the end of January (Banyon):**
 - **\$2,823,340.65**
- **CD's: ASB**
 - General Reserve CD:
 - **\$485,103.56**
 - **4.26%**
 - WPR CD:
 - **\$106,291.80**
 - **4.2%**

Total Funds available to WPRD as of January 31st, 2024: \$3,414,736.01

2024

FEBRUARY

SUNDAY

CALENDAR YEAR

CALENDAR MONTH

FIRST DAY OF WEEK

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

| 28 | 29 | 30 | 31 | 01 | 02 | 03 |
|---|---|---|--|--|---|---|
| <p>RFCC:</p> <p>Keel:</p> <p>ARC: Sea Lions Meet</p> <p>Mtg:</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: Williston United Board</p> <p>Courts: Cheer begins in tennis courts</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: Meal Prep</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: DFS, Chord Energy</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: WBSD7 Admin</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC: Boss Ladies</p> <p>Keel:</p> <p>ARC: Sea Lions Meet</p> <p>Mtg:</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC: Learn to Skate, Boss Ladies</p> <p>Keel:</p> <p>ARC: Sea Lions Meet</p> <p>Mtg:</p> <p>Courts: WHS Soccer, Ultimate Frisbee</p> <p>Parks:</p> |
| <p>RFCC: Princess Premiere</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: Private Baby Shower, Private Party</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: Williston United Board</p> <p>Courts: Cheer begins in tennis courts</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: Meal Prep</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: DFS, Chord Energy</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC: Princess Premiere</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: WBSD7 Admin</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC: Princess Premiere</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: Olive Motherhood</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC: Learn to Skate, Princess Premiere</p> <p>Keel: Private Party</p> <p>ARC:</p> <p>Mtg: Williston Market</p> <p>Courts: WHS Soccer, Seventh Day</p> <p>Parks:</p> |
| <p>RFCC: Princess Premiere</p> <p>Keel: Private Party</p> <p>ARC:</p> <p>Mtg: Private Baby Shower, Private Party</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: Puzzlepalooza</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: Lunch & Learn</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC: Homeschool Group</p> <p>Mtg: Sea Lions Pasta Feed</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC: Kids Night Out</p> <p>Mtg: Wilmac, WBSD7 Childcare, Kids Night Out</p> <p>Courts:</p> <p>Pool:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC: Curling Club State Tournament Pool Party</p> <p>Mtg: Curling Club State Tournament Pool Party</p> <p>Courts: WHS Soccer, Ultimate Frisbee</p> <p>Pool:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC: Curling Club State Tournament Pool Party</p> <p>Mtg: Curling Club State Tournament Pool Party</p> <p>Courts: WHS Soccer, Ultimate Frisbee</p> <p>Pool:</p> <p>Parks:</p> |
| <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: Private Party</p> <p>Courts:</p> <p>Pool:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: Park Board</p> <p>Courts:</p> <p>Pool:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: DFS, LB Church x 2</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: WHS Boys Swimming Pasta Feed</p> <p>Courts: WHS Track Parent Meeting</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg:</p> <p>Courts:</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC: Cub Scouts Water Carnival</p> <p>Mtg:</p> <p>Courts: WHS Soccer</p> <p>Parks:</p> | <p>RFCC:</p> <p>Keel:</p> <p>ARC: Cub Scouts Water Carnival</p> <p>Mtg:</p> <p>Courts: WHS Soccer</p> <p>Parks:</p> |
| 25 | 26 | 27 | 28 | 29 | 01 | 02 |

| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|----------------|--------|--------|---------|-----------|----------|--------|----------|
| RFCC: | | | | | | | |
| Keel: | | | | | | | |
| ARC: | | | | | | | |
| Mtg: | | | | | | | |
| Courts: | | | | | | | |
| Parks: | | | | | | | |
| | 0.3 | 0.4 | 0.5 | 0.6 | 0.7 | 0.8 | 0.9 |

2024

MARCH

SUNDAY

CALENDAR YEAR

CALENDAR MONTH

FIRST DAY OF WEEK

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

| 25 | 26 | 27 | 28 | 29 | 01 | 02 |
|--|--|--|---|--|---|---|
| <p>03</p> <p>RFCC: PWB1 State Tournament</p> <p>Keel:</p> <p>ARC: Marketplace for Kids Setup</p> <p>Mtg: Williston United Board</p> <p>Courts: Marketplace For Kids</p> <p>Parks: Marketplace For Kids</p> | <p>04</p> <p>RFCC: ICE COMES OFF</p> <p>Keel:</p> <p>ARC: Marketplace For Kids</p> <p>Mtg: Marketplace For Kids, Williston United Board</p> <p>Courts: Marketplace For Kids</p> <p>Parks: Marketplace For Kids</p> | <p>05</p> <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg:</p> <p>Courts:</p> <p>Parks:</p> | <p>06</p> <p>RFCC:</p> <p>Keel:</p> <p>ARC: DFS, Chord Energy</p> <p>Mtg: WBSD7 Admin,</p> <p>Community Health Fair</p> <p>Courts:</p> <p>Parks:</p> | <p>07</p> <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: WBSD7 Admin,</p> <p>Community Health Fair</p> <p>Courts:</p> <p>Parks:</p> | <p>08</p> <p>RFCC: Sassy Lady Vendor</p> <p>Keel:</p> <p>ARC: Hagen School Waterpark, Sea Lions Meet</p> <p>Mtg: CPR</p> <p>Courts:</p> <p>Parks:</p> | <p>09</p> <p>RFCC: Sassy Lady Vendor</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg:</p> <p>Courts:</p> <p>Parks:</p> |
| <p>10</p> <p>RFCC: Sassy Lady Vendor</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg:</p> <p>Courts:</p> <p>Parks:</p> | <p>11</p> <p>RFCC:</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: Puzzlepalooza</p> <p>Courts: Tioga Track Practice</p> <p>Parks:</p> | <p>12</p> <p>RFCC: Sport & Rec Show</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: Puzzlepalooza</p> <p>Courts: Tioga Track Practice</p> <p>Parks:</p> | <p>13</p> <p>RFCC: Sport & Rec Show</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: ND Swim Board</p> <p>Courts:</p> <p>Parks:</p> | <p>14</p> <p>RFCC: Sport & Rec Show</p> <p>Keel:</p> <p>ARC: Homeschool Group</p> <p>Mtg: Sea Lions Breakfast 11U State</p> <p>Courts:</p> <p>Parks:</p> | <p>15</p> <p>RFCC: Sport & Rec Show</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg:</p> <p>Courts:</p> <p>Parks:</p> | <p>16</p> <p>RFCC: Sport & Rec Show</p> <p>Keel:</p> <p>ARC:</p> <p>Mtg: Private Party</p> <p>Courts:</p> <p>Parks:</p> |
| <p>17</p> | <p>18</p> | <p>19</p> | <p>20</p> | <p>21</p> | <p>22</p> | <p>23</p> |

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--|--|--|---|---|---|--|
| RFCC: Sport & Rec Show Keel: ARC: Mtg: Stanley Track Meet Courts: Private Party Parks: Cal Ripken Tryouts, Stanley Track Meet Parks: | RFCC: WHS Baseball/Softball Keel: ARC: Stanley Track Meet Mtg: Private Party Courts: Cal Ripken Parks: | RFCC: Roller Skating Keel: ARC: Park Board Courts: Cal Ripken Tryouts Parks: | RFCC: Roller Skating WHS Baseball/Softball Keel: ARC: DFS Courts: Cal Ripken Tryouts Parks: | RFCC: Keel: ARC: Homeschool Group Mtg: Courts: Tioga Track Practice, Babe Ruth Tryouts Parks: | RFCC: API Chili Cook Off Keel: ARC: Stanley Track Meet, Kids Night Out Mtg: Kids Night Out Courts: Parks: | RFCC: API Chili Cook Off Keel: ARC: Grenora After Prom Mtg: Grenora After Prom Courts: Scobey Track Meet Parks: |
| 24 RFCC: Keel: ARC: Mtg: Courts: Parks: | 25 RFCC: WHS Baseball/Softball Keel: ARC: Mtg: Courts: Parks: | 26 RFCC: Keel: ARC: WHS Track Meet Mtg: Courts: Tioga Track Practice, WHS Track Meet Parks: | 27 RFCC: WHS Baseball/Softball Keel: ARC: Mtg: DFS, Chord Energy, ARC 10th Party Courts: Parks: | 28 RFCC: Life Church Easter Event Keel: ARC: WHS Track Meet Mtg: ARC 10th Party x 3 Courts: WHS Track Meet Parks: | 29 RFCC: Boss Ladies Vendor Keel: ARC: Mtg: Courts: Parks: | 30 RFCC: Boss Ladies Vendor Keel: ARC: Mtg: ND Safety Council Courts: Parks: |
| 31 RFCC: Keel: ARC: Mtg: ND Safety Council Courts: Parks: | 01 | 02 | 03 | 04 | 05 | 06 |

Statements

Original Date: 01/01/1997

Date Revised: 02/18/2013

Purpose: The purpose of the Williston Parks and Recreation District (WPRD) Personnel Policy manual is to provide a resource for full and part-time employees as to the general and specific policies and procedures of the WPRD; as well as to promote the awareness of the policies and fair treatment of all those who are employed by the District. This handbook shall serve as a guide for employment practices and as a reference for employees to utilize during their tenure with the District.

This manual may be supplemented by memoranda covering such topics as telephone courtesy and usage, cell phone usage, fire and emergency evacuation plans and the like. These types of memoranda will be kept with the office manual.

Mission Statement: The Williston Parks & Recreation District is a member of the NDRPA and NRPA and supports the following mission statement:

"Superior Parks, Facilities, and Programs for all to enjoy an active life."

Vision Statement: Williston Parks & Recreation District envisions an inclusive, unique, and affordable park system, fostering a welcoming and connected community. Through dedication, adaptability, and transparency, we aim to be a progressive hub for diverse recreational experiences.



February 13, 2024

Garrison Diversion Conservancy District Board of Directors

Re: The Matching Recreation Grant Program

To whom it may concern,

On February 20th, 2024, at the regular Park Board meeting, the Williston Park Board of Commissioners approved the WPRD Spring Lake Park Frisbee Golf Course enhancement project to be referenced for the matching grant application. Frisbee Golf is a growing phenomenon in the state of North Dakota and access to supplemental grant funds would expedite the WPRD's ability to complete the project and enhance the experience of the park visitors.

Please feel free to reach out to myself or WPRD Park board president, Kelly Heller with any further needs in this regard, and/or questions.

Sincerely,

Joe Barsh

Executive Director

WPRD

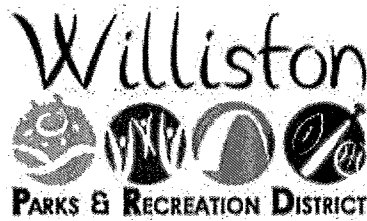
Joeb@wprd.us

701-770-9767

Kelly Heller

President

Park Board



February 13, 2024

Garrison Diversion Conservancy District Board of Directors

Re: The Matching Recreation Grant Program

To whom it may concern,

The Williston Parks & Recreation District and the Park Board are excited for continued support of the Williston Clay Target League program.

On February 20th, 2024, at the regular Park Board meeting, the Williston Park Board of Commissioners approved the WPRD as the sponsoring agency for The Williston Clay Target League's matching grant application. The WPRD is a proud supporter of the Clay Target program which has demonstrated continued growth and excellence since its inception in 2019.

Please feel free to reach out to myself or WPRD Park board president, Kelly Heller with any further needs in this regard, and/or questions.

Sincerely,

Joe Barsh
Executive Director

Kelly Heller
President
Park Board

Joeb@wprd.us

701-770-9767